



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday October 18 2022
Held In Person

Parent Reps: Suzanne Alt, Kristin Anderson, Stephanie Caputo, Navinta Dua, Denise Pereira

Staff Reps: Tracey Brenie, Aira De Guzman, Jacqueline Dunsmore, Sarah Stets, Alessandra D'Amico (student teacher), Tanya Rudolph

Home & School Suzanne Alt

Principal: Laurence Assouline

1. Welcome/Call to Order

- The meeting was called to order at 6:32 p.m

2. Land Acknowledgement

- Land acknowledgement was recited

3. Adoption of the Agenda

- The agenda was approved unanimously, via a motion moved by T. Rudolph & seconded by K. Anderson

4. Adoption of the Minutes From June 16, 2022 - [Minutes June 16 2022](#)

- The minutes from the June 16, 2022 governing board meeting were approved unanimously, via a motion moved by T. Rudolph & seconded by D. Pereira

5. Public Question Period

- No questions were presented

6. Introduction of Members

- Governing Board members were introduced
- All documents related to monthly governing board meeting will be accessible in the google folder located on the shared drive
- Governing board members to have access to each member's personal email address was approved unanimously, via a motion moved by T. Rudolph & seconded by K. Anderson
- It was suggested strongly that the school web site not have each governing board members person email address visible on the web site
- The suggestions to not have each governing board members personal email address listed on the schools website was approved including 2 abstentions, via a motion moved by T. Rudolph & seconded by K. Anderson

7. New Business

7.1 Working Together as a Team

Adoption of Internal Rules of Management [Internal Rules of Management](#)

- Internal Rules of Management will include the following:
 - All governing board meetings from December to March will be held on Zoom
 - Duration of the Public Question Period will be no longer than 10 minutes
- Both of the above mentioned changes to the Internal Rules of Management were approved unanimously, via a motion moved by T. Brenie & seconded by S. Alt

7.2 Appointment of Secretary

- The naming of Sue Day as the Recording Secretary for the 2022-2023 school year was approved unanimously, via a motion moved by S. Caputo & seconded by T. Brenie

7.3 Election of Chair

- D. Pereira, came forth on the floor to apply for this position
- Because D. Pereira was the only parent who came forth for this position, by acclamation, D. Pereira will be the Sherbrooke Academy Jr. Governing Board Chair

7.4 Election of Vice Chair

- K. Anderson, came forth on the floor to apply for this position
- Because K. Anderson was the only parent who came forth for this position, by acclamation, K. Anderson will be the Sherbrooke Academy Jr. Governing Board Vice Chair

7.5 Election of LBPSB PR & PR Alternate

- K. Anderson came forth on the floor to apply for the LBPSB PR position
- Because K. Anderson was the only parent who came forth for this position, by acclamation, K. Anderson will be the Sherbrooke Academy Jr. Parent Rep
- N. Dua came forth on the floor to apply for the LBPSB PR Alt position
- Because N. Dua was the only parent who came forth for this position, by acclamation, N. Dua will be the Sherbrooke Academy Jr. Alternate Parent Rep

7.6 Dates & Times of Meetings/In Person or Virtual

- The following dates were suggested for the 2022-3-2023 governing board meetings:
 - *Oct 18, Nov 15, Dec 13, Jan 17 (if needed), Feb 21, Mar 21, Apr 18 (if needed), May 16, Jun 13 (if needed)*
- Governing board meetings will be taking place on Tuesday's beginning at 6:30 pm
- Governing board meetings from December to March will be held on Zoom
- The above mentioned dates/times of the governing board meetings for the 2022-2023 school year were approved unanimously, via a motion moved by T. Brenie & seconded by N. Dua

7.7 Daycare Parent Committee

- It was decided by the governing board that a Daycare Parent Committee is not needed at Sherbrooke Academy Jr

7.8 Discussion: Community Representative

- Tabled to the November governing board meeting

7.9 Discussion: Commissioner Invitation to Governing Board

- The decision to have M. Boyer, Commissioner for Sherbrooke Academy Jr to attend future governing board meetings was approved unanimously, via a motion moved by S. Alt & seconded by T. Brenie

7.10 Approval of Emergency Preparedness Plan

- Please refer to the link below for the Emergency Preparedness Plan
[Emergency Preparedness Plan](#)
- The Emergency Preparedness Plan was approved unanimously via a motion moved by T. Brenie & seconded by S. Caputo

7.11 Fundraising Guidelines/Field Trips

- Please refer to the link below for the Fundraising Guidelines
[Fundraising Guidelines](#)
- The Fundraising Guidelines were approved unanimously via a motion moved by T. Rudolph & seconded by S. Stets

Field Trip/Fundraising Approvals

Halloween Event Proposal; Spooktacular Monster Bash

- Taking place at Sr on October 28 2022 from 6-8 pm
- A free dance for both campuses with a live DJ, activity stations like stick-on tattoos, coloring, Halloween cookie decorating (allergen free), free popcorn & juice boxes for the kids
- Families must have one adult attend to supervise their child/children
- The maximum capacity in the gym is 413 people

- Families need to purchase free tickets on our website so that we can track the number of attendees & close ticket sales when we reach 413 (including any volunteers)
- We will also involve grade 5 & 6 students (per their requests) by having them come up with games & volunteer to guide activities for the younger children

Grad Halloween Bake Sale

- Taking place on October 28, 2022
- Goal is to raise money for the Sherbrooke Academy Grad Committee; funds raised are to be used for 2022-2023 graduation related expenses
- Students will be selling baked goods, drinks & coffee during the Halloween party (peanut/nut free)
- Cost is \$1-\$5 per item
- The Grad Halloween Bake Sale was approved unanimously via a motion moved by S. Alt & seconded by J. Dunsmore

TCBY Grad Fundraiser

- Taking place on the following dates: Nov 28, Dec 19, Jan 23, Feb 20, March 20, April 17, May 15 & June 12
- Goal is to raise money for the Sherbrooke Academy Grad Committee; funds raised are to be used for 2022-2023 graduation related expenses
- The monthly distribution of TCBY frozen yogurt to students, peanut & nut free, Gluten free & kosher option
- Total cost is \$28 for 8 months
- The TCBY Grad Fundraiser was approved unanimously via a motion moved by T. Brenie & seconded by T. Rudolph

H&S Online Auction Fundraiser

- Please refer to the links below for the Online Auction Fundraiser as well as for the Online Auction Donation Letter

[H&S Online Auction Fundraiser](#)

[H&S Online Auction Donation Letter](#)

- Sherbrooke Academy Home & School will be hosting an Online Auction once again!
- The auction is planned to start on November 25 2022, & will run for 2 weeks
- It will be accessible through our website www.sahasa.ca as well as on social media through our Facebook page, & Instagram account
- The goal for this auction is to promote community engagement while raising funds for student activities, & school initiatives
- Participation as a sponsor will help ensure a successful community event that will enable Home & School to continue supporting our students & schools in their activities
- The Halloween Online Auction was approved unanimously via a motion moved by S. Caputo & seconded by T. Rudolph

PACE - November 11 2022 Ped Day (Daycare Activity)

- PACE is a Mobile Petting Zoo
- This will be a joint activity for Jr & Sr
- Activity will begin at 9:30 & will end at 1:30
- Cost for activity is \$20 (snacks & arts & crafts)
- The PACE November 11 2022 Daycare Ped Day Activity was approved unanimously via a motion moved by K. Anderson & seconded by D. Pereira

8. New Business

8.1 E-Votes (Karate Sportif, ZigZagZoo)

Karate Sportif

- Karate Sportif will be taking place on Monday afternoons for K4-grade 2
- Dates : September 26 - December 12 2022 (excluding ped day Oct 3 & Thanksgiving Oct 10)
- Time: 3:30 to 4:15pm
- Cost: \$180
- It would be for 10 sessions

ZigZagZoo

- Ped Day outing taking place on October 3 2022
- The breakdown of cost is as follows (based on 40 students attending the ped day)
- \$12 ped day fee (the regular fee went up from \$10 last year to \$12 this year, across the board)
- \$1 snack fee
- Total cost \$15.50 per student + tax = \$17.83 per student
- Bus: = \$13.32 per student
- Grand total cost per student = \$44.15 (GB approval is for \$45 per student)

8.2 Speeding Reduction Measures

- Continuation from last years discussion
- Very positive feedback has been communicated regarding the speed bumps; parents are very happy
- Speeding is an issue however parking is also a very serious issue

8.3 School Bus Cancellations

- L. Assouline has communicated on numerous occasions by email with parents regarding this issue
- Cancellation notifications are received on a daily basis
- Your child is always safe at school; there is no need to panic should there be a last minute bus cancellation
- This is an ongoing problem

9 Reports

9.1 Home & School

- Please refer to the links below for the Home & School reports

[H&S Report - Oct 2022](#)

9.2 Principal

Acknowledgements

- Staff for organizing & running Terry Fox
- Mme Sharma for leading Truth & Reconciliation week

- Mme Jasmin for keeping up with social media posts (FB & school SeeSaw)
- Home & School for already participating in our school life: Welcome back carnival party, Terry Fox & Pumpkins

School News:

- 2 K4 3 K5, 3 grade 1 & 3 grade 2: 11 homerooms
- Enrollment 191 students
- Separate recess in the morning (K & cycle 1) / everyone together in pm from 2:10 to 2:30
- K am recess: organized game led by cycle one leadership class
- Grade 2 student of the day: responsible to sweep the yard after each recess to bring back material
- Week of Sept 28: Truth & Reconciliation
Assembly on Sept 30 led by Neha Sharma
- Sept 30: Attestation day
- Oct 4: Picture Day
- Interim report card Oct 13 (paper version)
- End of Term 1: Nov 10 RC online: Nov 18
P|T interviews: Nov 24 & 25
- We don't have a librarian yet; Library opened for class visit only
- Terry Fox Sep 28 (collaboration between 2 campuses)
- Events to come:
Oct 24-28: Halloween celebrations (door decorations & activities)
Oct 28: Dress Down Day
November 9: piper & assembly
Nov 11: Remembrance Day (Ped Day)
- We already had 4 fire drills practice & 1 lockdown practice; we will have 2 fire drills practices by the end of the month

9.3 Teachers

K4

- Children were happy to walk with the grade 6 students from Senior for Terry Fox, they are looking forward to the next time we get together
- Upcoming event: Pumpkin Patch Parental Component

K5

- Children have adapted very well to the school's & classrooms' expectations
- "Catching the children" walking quietly down the hall with the paws continues to be a huge success
- The children really enjoyed their time shared with their new buddies from Senior. Having the buddies, grades 5 & 6, was a great addition to the Terry Fox Run/Walk event. We cannot wait to plan more activities with them; upcoming: Pumpkin Patch & Pumpkin Decorating activity - Home & School will be supplying the pumpkins

Grade 1

- Our students have recently been assessed to determine their phonological awareness skills. This information will help guide us in our literacy instruction and remedial support
- In math we are working on patterning, spatial relationships, comparing numbers 0-20. Students are enjoying the hands-on games as well as the activities that we are able to do in the outdoor classroom to help consolidate these concepts
- Everyone really enjoyed our Terry Fox event & participated enthusiastically!
- The students learned a lot from the daily activities planned for Truth & Reconciliation week. They were so engaged in various age appropriate discussions throughout the week

Grade 2

- Children are continuing to adapt well to their new classrooms & routines
- The kids loved the Terry Fox run event, they had so much fun!
- Truth & Reconciliation week activities were enjoyed by the students, thank you so much to Neha for creating the slides for us
- In grade 2 there is a big focus on learning through children's literacy this year, the kids are really enjoying the various projects

Phys. Ed.

- K4 & K5 students are learning to listen, learning to run safely & locomotor skills. They love "What Time Is It Mr. Wolf"

- Cycle 1 students are working on locomotor skills such as concepts related to the body, principles of coordination & laterality & principles of balance & weight transfer. They love tag games & everyone gets to be it!

Music-ELA

- K4 & K5 Music will focus on scarves & movement
- Grade 1 Music - the musical beat
- Grade 2 Music - beat vs rhythm (reviewing quarter note, eighth note, quarter rest)
- Grade 1 ELA - Continuing with SEL activities. Begin working on sound recognition of letters
- Grade 2 ELA - Continuing with SEL activities. Begin working on short vowel sounds

9.4 Daycare

- There are 113 students registered for regular before & after school programs as of September 30, 2022
- We have 40 students registered for morning daycare. If it's nice we stay outdoors & the children burn off their energy before coming inside. If we need to be indoors due to weather, we stay in the gym and the daycare room
- This year, government guidelines have changed for funding, & we now receive funding for the students who attend before & after school services 1 to 5 days per week with 2 services, \$8.95 per day
- We have 40 students registered for Karate Sportif on Monday afternoons, the last class will be on December 12, 2022
- Hot lunches started with a new company (Merenda), there are more options for parents to choose from. They started on Tuesday October 6, 2022
- Thank you to Home & School for starting pizza lunches once again, it was enjoyed by all the students
- Our first ped day was "Welcome Back Fall", we had 65 students in attendance
- For our second ped day on October 3 2022, we had our first outing since the pandemic! Kids & staff were both very excited and it was a successful day! We had 60 students and 7 staff came to ZigZagZoo for the day

- We continue to be outdoors as much as possible, all of our regular programming takes place outside, we bring toys, arts & crafts & everything outside. We go for walks in the woods & spend some of our afternoons in Heights Park
- We continue to have families register for daycare services & we remind parents that it takes 2-weeks notice for the changes to take place
- We ask that parents label their children's items as the Lost & Found is starting to fill up again rather quickly

9.5 Council of Commissioners

- Please refer to the link below for the September Commissioner's Report
[September Council Summary](#)

10. Varia

- No varia was mentioned

11 Correspondence

- No correspondence was received

12 Next Meeting/Adjournment

- A motion to adjourn the meeting at 8:25 pm was approved unanimously; the date of the next governing board meeting is November 15 2022 @ 6:30 pm
Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved

Laurence Assouline, Principal

Approved

D. Pereira, Governing Board Chair

