



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday November 15 2022
Held In Person

Parent Reps: Suzanne Alt (H&S Rep), Kristin Anderson, Stephanie Caputo, Navinta Dua, Denise Pereira

Staff Reps: Aira De Guzman, Jacqueline Dunsmore, Sarah Stets, Alessandra D'Amico (student teacher), Tanya Rudolph

Principal: Laurence Assouline

Daycare: Jenna Karibian

Commissioner: Marilynne Boyer

1. Welcome, Call to Order & Land Acknowledgement

- The meeting was called to order at 6:33 p.m
- Land acknowledgement was recited D. Pereira

2. Adoption of the Agenda

- The agenda was approved unanimously, via a motion moved by T. Rudolph & seconded by A. De Guzman

3. Adoption of the Minutes From October 18, 2022 - [Minutes](#)

- The minutes from the October 18, 2022 governing board meeting were approved unanimously, via a motion moved by K. Anderson & seconded by S. Alt

4. Public Question Period

- No questions were presented prior to the meeting - no public attended the meeting

5. New Business

5.1 School Budget

- The school budget was presented & reviewed in detail
- The school budget was approved unanimously, via a motion moved by T. Rudolph & seconded by J. Karibian

5.2 Field Trip Approvals

School

Notre Dame de Fatima - May 15 & 29 2022

- Located in Notre-Dame-de-l'Île-Perrot
- Beautiful outdoor setting
- Team building initiative
- Transportation; school bus
- $\frac{1}{2}$ the school take part in this event on May 15th & the other half on May 29th
- Cost; \$35 per student (including bus)
- K4 ratio: 1/4, all other grades 1/6
- The field trip to Notre Dame de Fatima was approved unanimously, via a motion moved by K. Anderson & seconded by A. De Guzman

Ecole du Cirque - January 16, March 22 & 23 2023

- Located in Verdun
- Grade 2 will take part in this initiative on January 16 2023
- Remainder of the school will take part in this initiative on March 22 & 23 2023
- All day event
- Transportation; school bus
- Cost; \$35 per student (including bus)
- K4 ratio: 1/4, all other grades 1/6
- The field trip to Ecole du Cirque was approved unanimously, via a motion moved by S. Stets & seconded by K. Anderson

Daycare Request

- Daycare putting forward a request to have Karate Sportif continue on Mondays for the rest of the school year
- The sessions will be from January 16 2023 to February 28 2023 (6 sessions) & then another session from March 20 2023 to May 29 2023 (8 sessions)
- Total cost for each session is \$180 per student
- The Daycare request to have Karate Sportif to continue on Mondays for the rest of the school year was approved unanimously, via a motion moved by K. Anderson & seconded by S. Alt

5.3 Fundraising Approvals

School

Guignolée

- Please refer to the link below for detailed information
[Guignolee Fund-Raising Request Form](#)
- Purpose of fundraiser: Donation to West Island Mission
- Taking place on December 15 & December 21 2022
- December 15: Food donation during the holiday concert
- December 21: Monetary donation, caroling & cookie sale
- Food donation will be collected at the holiday concert & the monetary donations on the evening of the Guignolee
- The Giognolée fundraiser was approved unanimously, via a motion moved by J. Karibian & seconded by A. De Guzman

Holiday Baskets

- Please refer to the link below for detailed information
[Holiday Basket Fund-Raising Request Form](#)
- Purpose of fundraiser: Monetary donations to the Sherbrooke Academy fund via PEF for Sherbrooke Academy families in need
- Taking place November 23 - December 20 2022
- The Holiday Basket fundraiser was approved unanimously, via a motion moved by T. Rudolph & seconded by K. Anderson

PEF

- Please refer to the link below for detailed information
[PEF Fund-Raising Request Form](#)
- Purpose of fundraiser: Donation to Pearson Educational Fund
- Name of Activity: Wear navy blue, yellow or white & show off your LBPSB pride!
- Taking place on November 22 2022
- The PEF fundraiser was approved unanimously, via a motion moved by K. Anderson & seconded by K. Karibian

Santa For a Senior

- Please refer to the links below for detailed information
[Santa for a Senior Fund-Raising Request Form](#)
- Purpose of fundraiser: Santa for a senior
- Name of Activity: Pajama day - to celebrate our kindness to secluded seniors who are often forgotten
- Taking place on December 2 2022
- A gift box created by the grade 2's will be put in each classroom for the collection of funds for this senior project
- A presentation will be given at the December GB meeting detailing how the funds were spent
- The Santa For a Senior fundraiser was approved unanimously, via a motion moved by J. Dunsmore & seconded by S. Caputo

5.4 Service Contracts - Francisation

- Student have to be born outside of Quebec to qualify
- Taking place every Wednesday (3 hour block)

5.5 Holiday Concert

- Taking place on December 15 2022 (exact time TBD)
- Theme: Back to the Ages
- More information on this event will be emailed to parents shortly
- Sernior students will be invited to the dress rehearsal

- Suggestion was made to film the concert

5.6 SAS Representative at SAJ GB

- More information to follow at the December governing board meeting

6. Business Arising

6.1 Community Representative

- Mr. Moss is interested in being the Sherbrooke Academy Jr Community Representative
- The appointment of Mr. Moss as the Sherbrooke Academy Jr Representative was approved unanimously, via a motion moved by S. Alt & seconded by T. Rudolph

7 Reports

7.1 Home & School

General Update

- Metro donated 65 pumpkins & we bought the balance from Metro. Junior ordered for the whole school & Senior ordered 23 (for one class)
- Teacher Allocation used so far: \$199.35 by 2 teachers. Please remind the teachers they each have \$100 to get reimbursed from now until June 1
- After hearing of her sudden departure, we made an executive vote to procure a gift for Ms Tracey & managed to present it to her on her last day!
- For school cohesion: with principals, daycare & staff. We received a lot of backlash/comments from parents about having Halloween dress up day on 2 separate days Ped day costs being \$17 at one school & \$20 at another
- Going forward, it would be great if the 2 schools felt more like one for the kids & the parents
- Ms Dane, your monthly memo is amazing, it has pictures!
- Jennifer Patterson has vacated her position as Membership & co-Publicity

Auction

- Thank you to all the generous parents who have donated so far. Fireplace, notary (wills), hockey tickets, restaurant gift cards, etc

- We are hoping to get lots of staff involved by donating their time spent with the children. Some examples are offering a dance lesson, lunch with the staff, day with the principal, day with Mr Mau. This would allow the children to get involved in the bidding!
- FYI: The online auction was approved at the October governing board meeting

Bazaar Update

- We are planning the Children's Bazaar on December 9. We have reserved a bus that will bring Junior kids to Senior to do their shopping in the gym. The Junior kids will be paired up with Senior kids & will visit the gift tables with their lists & their cash. Parent volunteers will be wrapping the gifts for the children to bring home

Halloween Dance

- The Halloween dance was a huge hit! Suggestions for the future are to have a bouncer at the door so kids can't leave without their parents. And adding an animator to get people dancing since we don't have all the moves. Another suggestion is to have 2 times: one for junior, one for senior. We were very lucky to get juice boxes & popcorn donated, which saved us a lot of money

Tea Trolley - Starbucks

- Our fantastic executive committee was also able to get Starbucks to donate coffee for Tea Trolley

New Logo

- We felt that the old logo didn't make clear that we were Home + School & not just the school logo. Alana Buist redesigned our logo & we feel it looks much more homey & warm now. Going forward, we will be using this new logo

7.2 LBPSB Parent Community

- No report was submitted

7.3 Commissioners' Report

- Please refer to the link below for the November Summary Report
[Summary Report - November 2 2022](#)

7.4 Principal

Acknowledgements

- H&S for the delicious Tea Trolley treats, for providing all school classes with pumpkins & decorating materials, for Halloween Monster Mash Evening at the Senior School, for paying for the piper
- Thank you staff & students for a fun Halloween assembly & activities
- Staff for welcoming the Minister of Education

School News

- Welcome Jenna Karibian, replacing Tracey Brenie as Daycare Tech
- November 9 assembly: Led by Graham the Piper, Student officer Feher Caporal Tremblay & Emily Rosen, spiritual Animator
- Report Cards online Friday, November 18
- Parents teacher interviews: booking from Nov 21 to Nov 23. Nov 24 from 3-8 pm & Nov 25 from 8 am - 12 pm
- School Assembly tomorrow with a special guest: Suzanne Scarrow from the West Island Mission who will explain what the West Island Mission does & how La Guingolée will have such an important impact
- Super recycleurs on Nov 2: outcome: \$72
- Environmental Club is running Wednesdays at lunch time
- Murale with artist Jason Sikoak

7.5 Teachers

K4

- First parental component was a success
- In November we are exploring colors & learning about Remembrance Day
- We are having our second parental component on November 30th; Marie-Eve Lafortune will be giving a workshop on play to parents

K5

- The open-door Halloween stations were wildly successful thanks to the many parent volunteers that donated their time
- In November we will be exploring "moi" et "les couleurs"
- K5 field trip to the Beaconsfield library is planned for Nov. 14th. We will be taking an STM bus. Activities involve an Indigenous story followed by a theme related craft

Grade 1

- Students participated enthusiastically in our Halloween/Fall festivities!
- The ducks enjoyed using natural elements outdoors to consolidate math concepts learned in class
- Math games, especially La barque des Monstres for addition & subtraction, have been a hit!
- RTI (Structured Literacy block) begins on Tuesday, November 8th. Each child will be working at their own "good-fit" level
- Students are taking turns being the "SUPER VEDETTE DE LECTURE" each week as we introduce a new sound. They are excited to be filmed & enjoy watching each other's videos
- Upcoming math concepts are: skip counting, lines, plane figures & 3-D shapes. Students are enjoying Remembrance Day writing & art activities

Grade 2

- Halloween was a huge hit with the kids! They loved the assembly & our open door stations Friday afternoon
- Mme Malone's kids surprised her dressed up as minions on Monday! They had been planning it for weeks, she was so surprised!
- We just finished our first big evaluations in math & french, the kids worked super hard in preparation!
- We started our project in writing on les petits moments. We kicked it off with a children's book that the kids loved, & now they are writing their own petit Moment

Phys. Ed.

- Cycle 1 Locomotion unit is coming to the end with evaluations & Halloween activities. Most games have been listening games as this adjusts to their present level
- Manipulative skills & station work will be the next focus
- Leadership students are learning to connect with the kindergarteners & to keep things fun

Music

- We are introducing our Winter Concert songs to all students. It will be practice, practice, practice for the next month & a half. Grade 1 & 2 students will continue to explore quarter & eighth notes. K4 & K5 will be working on tempo (fast & slow)

ELA

- We received our reading packets last week. Grade 1 will begin letter & sound recognition. Grade 2 will review letter & sound recognition & short vowel sounds. We will focus on CVC words & sight words

7.6 Daycare

- Thank you for welcoming me into your Sherbrooke Academy family, I am very excited to be on this journey with everyone
- There are 115 students registered for regular before & after school programs as of November 10th
- We continue to have our morning daycare outdoors. If we need to be indoors due to weather, we stay in the gym & the daycare room
- Hot lunches continue to be provided twice a week by Merenda
- Thank you again to Home & School for starting pizza lunches, it is enjoyed by all the students
- We continue to be outdoors as much as possible, all of our regular programming takes place outside, we bring toys, arts & crafts & everything outside. We go for walks in the woods & spend some of our afternoons in Heights Park
- We continue to have families register for daycare services & we remind parents that it takes 2-weeks notice for the changes to take place

- We ask that parents label their children's items as the Lost & Found is starting to fill up again rather quickly
- We had Pace Farms during our ped day on November 11th 2022. The students all got to pet & feed the animals. Everyone enjoyed themselves

8. Varia

- No varia was mentioned

9 Correspondence

- No correspondence was received

10 Next Meeting/Adjournment

- A motion to adjourn the meeting at 8:28 pm was approved unanimously; the date of the next governing board meeting is December 13 2022 (virtual) @ 6:30 pm

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved

Laurence Assouline, Principal

Approved

D. Pereira, Governing Board Chair