



**SHERBROOKE ACADEMY JUNIOR**  
**Tentative Governing Board Minutes (to be approved by GB)**  
**Tuesday December 13, 2022**  
**Held On Zoom**

**Parent Reps:** Suzanne Alt (H&S Rep), Kristin Anderson, Stephanie Caputo, Navinta Dua, Victoria Lemieux, Denise Pereira

**Staff Reps:** Jacqueline Dunsmore, Victoria Lemieux, Tanya Rudolph, Sarah Stets,

**Principal:** Laurence Assouline

**Daycare:** Absent

**Community Rep:** Roger Moss

**Commissioner:** Marilynne Boyer

**1. Welcome, Call to Order & Land Acknowledgement**

- The meeting was called to order at 6:32 p.m
- Land acknowledgement was recited D. Pereira

**2. Adoption of the Agenda**

- The agenda was approved unanimously, via a motion moved by & seconded by S. Caputo & seconded by J. Dunsmore

**3. Adoption of the Minutes From November 15, 2022 - [Minutes](#)**

- The minutes from the November 15, 2022 governing board meeting were approved unanimously, via a motion moved by K. Anderson & seconded by T. Rudolph

**4. Public Question Period [Music](#)**

- Please refer to the link above for a parent letter regarding the music program at Sherbrooke Jr & Sr
- Parents are concerned that the music program has changed within the last 2 years; they feel that the music program isn't as strong as it used to be
- L. Assouline comments on the statement above:
  - Music teacher is sharing her workload with ELA
  - Jr & Sr both have a 40% post
  - Staffing issue at both schools is the bottom line
  - Music teacher is a very hard position to fill

## 5. New Business

### 5.1 School Open House - [Open House 2023](#)

- Subcommittee is currently brainstorming
- Taking place on January 19 2023
- Morning session is from 9:00-11:00 am , evening session is from 6:00-8:30 pm
- Parents will be given the opportunity to tour the school

### 5.2 Daycare Recruitment Subcommittee ([Daycares](#))

- Working to raise awareness of the Sherbrooke Jr & its surrounding daycares
- Suggestion is to form a subcommittee to reach out to local daycares
- N. Dua & K. Anderson have both volunteered to be on the daycare subcommittee
- Brochure will be reformatted & will be shared with governing board

### 5.3 Daycare Approvals

#### January 20 2023 Ped Day

- Requesting to have Everblast come to our school for glow in the dark mini-putt
- Current quote is \$21 per student + \$12 supervision fee + \$1 snack fee, for a total of \$34
- The Everblast Ped day activity was approved unanimously, via a motion moved by S. Stets & seconded by J. Dunsmore

#### 5.4 Principal Selection Criteria [Principal Selection Criteria](#)

- The Principal Selection Criteria will be discussed at the January & February governing board meeting

### 6. Reports

#### 6.1 Home & School

- The exec members joined a QFHSA zoom meeting on December 1st about fostering relationships with the governing board, was just ok, not what we expected. More like a history lesson about home & school, governing board, but it was nice to see peoples faces, since we do email & call them
- We had an amazing Children's Holiday Bazaar last Friday & we spent about \$9,000 on gifts & wrapping paper. The total made back was approximately \$7,500
- We also bought lunch for the volunteers & paid for the bus from Junior campus to Senior campus
- We feel that the event was a huge success & very organized, we can't wait to make it even better next year!!
- The raffle-auction: we raised \$2940 for raffle (\$890 for hockey bundle) & \$8107 for the other auction items for a grand total of \$11 047
- We can't wait to have the kids enjoy their teacher & staff experiences
- Compared to last year, the auction brought in \$3575
- We wanted to say thank you to Sharon Levy for all her hard work, as well to parents, staff & community members who donated amazing items & services
- It truly takes a village, we wouldn't have been able to raise so much money without all of you
- Please refer to the link below for the Winter Wonderland proposal  
[Winter Wonderland Proposal](#)
- The Winter Wonderland proposal was approved unanimously, via a motion moved by V. Lemieux & seconded by N. Dua

#### 6.2 Community Rep

- Mr. Moss is very happy once again to be the Community Rep for Sherbrooke Jr
- Mr. Moss is also the Chairman of the Beaconsfield Environment Committee

- City of Beaconsfield is trying to work closer with the schools regarding environmental issues
- Maintenance crews are already starting to build the ice rinks
- Looking forward to the opening of ice skating season
- City taxes are coming down the pipeline

### **6.3 Commissioners' Report**

- Please refer to the links below for the November 2 & the November 29 2022 Summary Report

[Summary Report - November 2 2022](#)

[Summary Report - November 29 2022](#)

- Budget Consultation will be released on January 9 2023
- Budget Consultation is due at the end of March
- ECA policy has been updated (out of country field trips)
- Annual Report is accessible on the LBPSB website
- LBPSB graduation rates are still very positive

### **6.4 LBPSB Parent Committee**

- A presentation was given on *Alloprof* being translated into English & in the process of being launched & developed to the benefit & perusal of the English students of Quebec
- Many parents have complained about buses that don't show up & the fact that transportation services does not inform them in advance so they could figure out what to do
- The shortage in bus drivers, being a provincial challenge, is one thing but the miscommunication issue is making things far worse for many families
- It was announced during the meeting that LBPSB is in the process of shifting from sending emails or posting alerts on the board's websites to sending sms text messages. Parents are also advised to send an email to this address for any queries or concerns: [transportation@lbpsb.qc.ca](mailto:transportation@lbpsb.qc.ca).

## 6.5 Principal

### Acknowledgements

- H&S for an amazing fundraising: auction, raffles & the bazaar
- BRAVO Mme Malone et les Kangourous for a successful fundraising venture for Santa to a Senior. They raised over \$1000.00!
- Thank you to our visitor Suzanne Scarrow from the West Island Mission for attending our last assembly
- Thank you to the senior school for hosting the K4 & K5's for special activities on Nov 18
- Thank you to the K4 team for organizing a guest speaker Marie Eve Lafortune who presented a workshop on The Importance of Play

### School News

- Jenna Karibian is on leave; Carolyn & Colleen are replacing her on the floor
- A social community officer gave workshops on Bullying to Grade 2 students last Monday, Dec 5
- Environmental Club is on pause until next year Wednesdays at lunch time
- Open house: Jan 19 am & evening sessions. Special guest speaker: Marie Eve Lafortune
- Francisation will start tomorrow Dec 14 & will run every Wednesday until May 17 2023
- Concert: we are upgrading the sound system. H&S is contributing to the purchase of microphone/speakers
- Places are limited due to gym capacity
- Guignolee Dec 21
- New librarian starting Jan 13 on Friday pm

## 6.6 Teachers

### K4

- Marie Eve Lafortune gave a wonderful workshop on the importance of play. Parents really enjoyed playing with their children in the classroom
- We are learning about the different holidays in December (Hanukkah, Kwanzaa, & Christmas)

- The children are excited for the concert & are practicing their songs
- Students will be baking cookies for *Guignolée* soon

### **K5**

- Our colors theme came to an end with special rotating color activities in each K5 classroom. Thank you to our parent volunteers for helping out with this activity
- The students will be busy baking cookies for our *Guignolée* activity taking place Dec 21st

### **Grade 1**

- Next week, the grade 1's will be delivering letters to the neighboring houses announcing our *Guignolée* visit on Dec 21st
- We are continuing to practice the songs & dance moves for our upcoming concert & *Guignolée* event
- Grade 1 students have been working hard in Math, learning about 2D & 3D shapes, as well as learning all the challenging vocabulary of the names & properties of the shapes.( figures planes & solides)
- We are planning plenty of Art projects.for the holiday season

### **Grade 2**

- The grade 2's worked very hard to support their project" Santa for a Senior". They raised over \$1000, they are very proud of the outcome of their efforts
- Grade 2's are now working on creating nice Christmas cards that will be delivered to the senior home in Ile Bizard: Denis Benjamin Viger
- The grade 2's sent a letter to the city of Beaconsfield asking permission to hold a *Guignolée* on December 21st. Permission was granted YOUPPIE !
- We are practicing our concert songs & dance moves for the upcoming concert & *Guignolée* evening
- Josée Guillot our French consultant came to co teach the grade 2's how to write collaboratively.
- The team will share the lessons with each grade 2 class

- Josée will be returning in January! Her wealth of knowledge in children's literacy is a huge asset to our curriculum!

### **Phys. Ed.**

- Cycle 1 students are actively engaged in circus skills to develop their eye/hand coordination. They are learning how to manipulate spinning plates, diablo, flower sticks & juggling scarves/balls. They are also learning a foundation of manipulation skills such as basketball dribbling & setshot, hockey stickhandling & wrist shot, throwing & catching. They are learning to remember the correct teaching cues while practicing their skills

### **Music**

- It's almost concert time & the students are really excited. We are practicing our hearts out. K4 & K5 are exploring instruments. I will also be reading them Santa's Lazy Gnome. Grade 1 & Grade 2 are learning about the quarter rest

### **ELA**

- Grades 1 & 2 will be listening to Santa's Lazy Gnome. We will be doing related activities. The Kindergarten & Cycle 1 teachers will be displaying their gnomes in their hallways. Grade 1 will continue to do letter & sound recognition. Grade 2 will continue with their short vowel practice. In addition, students will focus on story elements (characters, setting, problem, solution)

## **6.7 Daycare**

- We continue to have our morning daycare outdoors. If we need to be indoors due to weather, we stay in the gym & the daycare room
- Hot lunches continue to be provided twice a week by Merenda
- Thank you again to H&S for starting pizza lunches, it is enjoyed by all the students
- We continue to be outdoors as much as possible, all of our regular programming takes place outside, we bring toys, arts & crafts & everything outside. We go for walks in the woods & spend some of our afternoons in Heights Park

- We have been switching to our winter schedule which means students are inside before it gets dark
- We can now accept ped day registrations via e-mail for all in-house ped days! Parents will still need to print & hand in ped day forms for all ped days that are not at SAJ
- We ask that parents label their children's items as the lost & found is starting to fill up again rather quickly
- Our November 25th ped day was a success. The staff really stepped up & ensured the students had a great time
- Lost & found will be placed outside on the day of the concert

**7. Varia**

- Parent workshop will be taking place in January
- Invitation will be posted on the Sherbrooke Jr website

**8. Correspondence**

- No correspondence was received

**9. Next Meeting/Adjournment**

- A motion to adjourn the meeting at 8:08 pm was approved unanimously; the date of the next governing board meeting is January 17 2023 (virtual) @ 6:30 pm

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved \_\_\_\_\_  
 Laurence Assouline, Principal

Approved \_\_\_\_\_  
 D. Pereira, Governing Board Chair