



SHERBROOKE ACADEMY JUNIOR
Governing Board Minutes
Tuesday, February 26 2019

Parent Reps: Amanda Bruno, Derek Dugas, Joseph Valenti, Vanessa Simoneau, Kimberly Gill

Staff Reps: Kirsten Greb, Tracy Brenie, Tanya Rudolph, Sarah Stets, Cathy Malone

Commissioner: Marty Sherman - absent

Principal: Laurence Assouline

1. Welcome & Call to order

- Meeting was called to order at 6:35 pm

2. Approval of the Agenda

- The agenda was approved unanimously via a motion moved by T. Rudolph & seconded by K. Greb

3. Approval of the January 22 2019 Minutes

- The minutes from the January 22nd meeting were approved unanimously via a motion moved by A. Bruno & seconded by T. Rudolph

4. Public Question Period

- Public is concerned about the “drop off” zone; parents are not respecting the parameters that have been put in place
- Parking drop off is currently being reviewed

5. Matters Arising

5.1 Dress Code, Adhoc Committee Update

- No updates were given; committee will be meeting after the March break
- Updates will be given at the April meeting

5.2 Heights Park Renovations Update

- No comments were made

5.3 Educational Project Update

- Currently reviewing the project
- Working on reshaping what is already in place into a new framework

5.4 Open House Update

- Open house went very well & was well attended
- Staff enjoyed the AM & PM format
- Having parents, students as well as staff involvement worked out very well
- Tour was done by students
- 60 K students have registered for next year
- Final decision on how many K classes we will have for next year will be made in March
- Max in K is 19 students per class

6. New Business

6.1 Field Trip & Fundraising Request Approvals

1. School

Activity			Date & Time	Destination	Transportation			Organizer	Cost to Student	Approval Date
Fundraiser	Outing	Detail			Bus	Walk	Other			
	X	Nutrition: to familiarize students with healthy choices	March 25th 9:30-11:30	Metro plus Beaconsfield	STM			K team	0	Feb 25th
	X	Develop awareness of our Nature	April 5th	Cap St Jacques	X			Mme Cousineau	0	Feb 26th
	X		March 20th	BHS		X		Mme Malone	0	Feb 26th

- All of the above mentioned field trips were approved unanimously via a motion moved by A. Bruno & seconded by S. Stets

6.2 Update on Emergency Plan

- There has been a change in the emergency routes, students will line up in parking lot instead of on the sidewalk during a fire drill
- Emergency blanket kits have been ordered
- Senior & the church close by are the other 2 emergency locations
- Suggested to have a key on hand for the chalet; this suggestion will be brought up to the City of Beaconsfield

6.3 Ministry Grants

- The Sherbrooke Academy Junior School governing board confirms that the Ministère de l'Éducation et de l'Enseignement supérieur has allocated to the school an amount of \$106 982.00 for the specific dedicated & protected grants
- The Ministry Grants were received by Sherbrooke Academy & were presented to the governing board; the grants were approved unanimously via a motion moved by J. Valenti & seconded by T. Rudolph

7. Reports

7.1 Sr Governing Board Community Representative

- Talked about open house & Learning in Action
- It was suggested to have the Sr school involved in the Jr's Open House

7.2 Home & School

- Holiday Fair – Huge success! Families came out to enjoy games, baked goods, a silent auction & raffle
- Holiday Bazaar – The kids had a great time doing their holiday gift shopping at the bazaar held at SR school
- Holiday baskets - Thanks to all of the very generous donations we were able to support 6 families this year. They each received large “baskets” including non-perishable foods, gift cards, gifts for the kids & more. We were also able to make a generous donation to “On Rock”
- JR school open house – H&S was onsite for the 2 Open House sessions held at the JR school on January 29. We served coffee/tea & some homemade goodies while handing out info pamphlets on H&S & answered questions from the families attending the event
- Pizza/subway lunch – families who had not yet signed up for pizza/subway lunches were given the option to sign up in December
- Staff appreciation – H&S took advantage to thank all JR & SR school staff with gifts, snacks & a lunch the week of February 11-16. The theme for the week was “the Emmys”

Upcoming Events

- Movie night – Friday March 22nd at SR campus. We will have the big inflatable screen + movie, pizza for sale & some other treats
- Social activity - the social committee is organizing a bowling night in April. All H&S families as well as school staff will be invited to join. More info to come
- Yearend party – the committee has started planning for this year end party. We are looking in to some fun changes for this year's event. More info to come next month

Requests from Senior or Junior Governing Board this month

- Movie night - Friday March 22nd at 6:30pm at SR school. Event for all SSA families. Tickets (\$7 per person) will include movie, popcorn & drink. Pizza (\$2 a slice), popcorn (\$1.50 each) as well as homemade dessert goodies (50 cents each) will be for sale
- The selling of movie night tickets online was approved unanimously via a motion moved by A. Bruno & seconded by S. Stets

Next H&S meeting: March 13, 2018 at 6:30pm @ SR campus

7.3 Commissioner's Report

- No report given, M. Sherman was absent from the meeting

7.4 Principal

Acknowledgment:

- Teachers & staff for their effort in promoting & beautifying the school during Open House
- Parents who came to help us during Open House
- Staff & parents who helped during skating week
- Home & School for a fantastic staff appreciation week

School Board News

- May 17th school board anniversary will no longer take place at PCHS that day. It will probably happen May 5th during the Pearson Family Run

School News:

- Challenging weather: am traffic & recess
- Bear Den Assembly on Monday Feb 18th: Theme is gentillesse. Dans la Rue attended & we gave them a check for \$1010.44
- Skating week: January 18th - Feb 1st K & Cycle one went more than once despite the cold weather
- Feb 5th Defi Pierre Lavoie
- Feb 7th: Tennis Quebec & producteurs laitiers du Québec visited the school
- We have been selected to have tennis workshops for students & nutrition workshops for staff & students
- Drama Therapy: Avery & SJ, master students from Concordia, will be with us on Monday's pm, starting March 11th & they will work with Kindergarten. They are already working Fridays at school
- Carnival week(Feb 25th to March 1st) & hot chocolate
- We now have snowshoes, thank you H&S & we will promote outdoor activities
- End of term was Feb 22nd
- Report cards will be on Fusion March 11th at 3 pm

7.5 Daycare

- We recently had a few workplace injuries & we currently have three staff who have not been with us for 1-4 weeks at this point. Rose Di Iorio continues to be on light duties & we also have Ms. Lillian (who had retired last year) helping us out for the next few weeks
- It is important that we continue to provide as much stability to the children within our care. Many children are asking as to when people will be returning & we simply state that they are at home, getting better & when they feel better they will be back
- We are fortunate to have many staff who work during lunch programs, replacements & regular staff who are helping us out by giving a few extra hours per week & keeping communication open with one another so that the groups continue positively

Administration:

- This year all tax receipts will be available on Fusion. The main problem that has come up is one parent may have a Fusion account but the “payer” parent does not. It is important that the parent who pays each month for daycare/lunch fees has a Fusion account. We are also able to send PDF copies via email if a parent requests it

Training & Workshops:

- Unfortunately we have not had any workshops lately, we were in the process of confirming our classroom management workshop with Mme. B when we realized many of our main staff would not be available to attend. Workshops & trainings have been postponed until further notice

Pedagogical Days:

- ZigZagZoo is always appreciated & enjoyed by the students. It is a quick school bus ride, we have access to everything on site & our own lunch space for the students. The biggest challenge of the day is always getting them back on the bus as they would love to extend their day!
- February 8th ped day was our CPR course that took place for our staff as well as other staff from surrounding schools who need to re-certify
- Our upcoming ped day will be on March 29th & we are going on another outing to the Ubisoft Rabbids indoor play centre. It is a new outing that we are trying this year & we anticipate we will have around 50 students and 5 staff on the outing

Morning Programs:

- Our BOKS program is wrapping up this week before March Break. Attendance has been relatively low this year compared to last year (15 students in spring 2018 to 5 students winter 2019)
- It is a program we would like to continue and even host during our lunch and afternoon programming (with 5-10 minute BOKS Bursts!) The goal is to host a workshop with the Senior school this year to encourage physical activity throughout the daycare day. We will do this once the majority of our regular staff have returned

Lunch Programs:

- The BOKS sessions at lunch were postponed until after March break due to the unforeseen circumstances of being a bit short staffed the last few weeks. This shortage of staff did not affect the kindergarten classes, however it did result in postponing programmed activities such as BOKS during lunch

After School:

- Our specialty after school programs are running quite well (Karate & Sportball), however Sportball will not be offered for the 5 week session during the spring
- We like to be outdoors as often as possible weather permitting & twice a week in the spring. I will implement games & activities on the turf two afternoons per week for the daycare students. We will also start our park activities at heights park in the spring

7.6 Teachers' Report

- We gave a cheque to Dans la Rue for \$1010.44
- The January ped day was used for Entrepreneur Grant writing
- Skating week was awesome!
- Cycle 1 teachers received Lego training
- Reading program started in Cycle 1
- Working on student evaluations as well as running records
- Grade 1 & 2 working on situational problems in Math
- K learning about Chinese New Year
- Teacher led lunch activities going very well

7.7 Regional Parent Committee

- PCHS is a hot topic
- Attendance is a big issue in our schools
- The school board needs to make a push to market all of our schools
- There is talk about extending Francais Plus into later grades such as grade 5 & 6

8 Varia

- No varia was mentioned

9 Correspondence

- No correspondence was received

10 Adjournment

- A motion to adjourn the meeting was made at 7:45 pm & was passed unanimously; the next governing board meeting is scheduled for Tuesday, April 16 2019 @ 6:30 pm

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved _____

Principal

Approved _____

Governing Board Chair