



**SHERBROOKE ACADEMY JUNIOR**  
**Governing Board Minutes**  
**Tuesday, May 28 2019**

**Parent Reps:** Amanda Bruno, Derek Dugas, Joseph Valenti, Victoria Delatolla, Travis Chalmers, Erin Morehouse

**Staff Reps:** Kirsten Greb, Tracy Brenie, Tanya Rudolph, Sarah Stets, Marie-France Cousineau

**Commissioner:** Marty Sherman

**Principal:** Laurence Assouline

**1. Welcome & Call to order**

- Meeting was called to order at 6:35 pm

**2. Approval of the Agenda**

- The agenda was approved unanimously via a motion moved by T. Chalmers & seconded by E. Morehouse

**3. Approval of the April 16<sup>th</sup> 2019 Minutes**

- The minutes from the April 16<sup>th</sup> meeting were approved unanimously, including the corrections listed below, via a motion moved by V. Delatolla & seconded by A. Bruno
  - Section #4 – Public Question Period
    - Sherbrooke Academy Jr does not have an “abundance” of parent involvement/parent volunteers, we can always use more parent volunteers

**4. Public Question Period**

- There was a question regarding the Cross Country Run criteria
- This is not a governing board decision, the criteria for the Cross Country Run is decided by GMAA & is not put through governing board for approval
- L. Assouline to follow up with GMAA regarding the criteria
- Mixed teams were suggested for the lower grades

**5. Matters Arising**

**5.1 Spirit Shirt Update**

- Logo's are ready, t-shirts will be ordered
- Please note that sizes are made small
- Planning on placing another order mid-year
- Sr school has chosen the same color however not the same logo

## 5.2 Heights Park Renovations Update

- Play structure will be updated
- A nice steel bench will be part of the update
- A recommendation was made to have picnic tables; J. Valenti will communicate this request to the city
- Plans are for a cleanup in the forest as well (trees to be cut down)
- Timeline is to have everything complete by the end of July
- Planning on doing a cleanup in the forest – cut down a few trees

## 6 New Business

### 6.1 AVAB Plan 2019-2020 Update

- The 2019-2020 AVAB Plan is located on the website; there are also copies available in the main office
- The 2019-2020 AVAB Plan was approved unanimously via a motion moved by T. Rudolph & seconded by K. Greb

### 6.2 Educational Project Update (2019-2022)

- The 2019-2022 Educational Project was reviewed in detail
- Previously referred to as the School Success Plan
- Our core values are a behavioural blueprint that shape who we are, as individuals & as part of a school community:
  - Respect
  - Safe
  - Responsible
- In partnership with parents & community, we strive to equip our students with 21<sup>st</sup> century skills, skills that will enable them to thrive, exercise leadership, achieve ambitious & worthy goals, & to make a positive difference in our increasingly globalized world
- Broad Area of Intervention 1 – Everyone Achieving Their Full Potential
  - School objectives:
    - To increase SEL (Socio-Emotional-Learning) in small group
    - To increase the use of technology as a creative tool
    - To diversify our assessments procedures
- Broad Area of Intervention 2 – An Inclusive Environment for Development, Learning & Success
  - School objectives:
    - To increase deep learning practise
    - To develop student leadership opportunities
    - To develop outdoor learning opportunity
- Broad Area of Intervention 3 – Mobilization of Partners & Stakeholders & support of Educational Success
  - School objectives:
    - To increase activities that involve both campuses
    - To extend the base from where we recruit volunteers, within the community
- The 2019-2022 Educational Project was approved unanimously via a motion moved by V. Delatolla & seconded by T. Chalmers

### **6.3 Field Trips & Fundraisers**

- Terry Fox fundraiser will be taking place at the school on September 25<sup>th</sup>
- More information will be given at the September governing board meeting
- The Terry Fox fundraiser was approved unanimously via a motion moved by V. Delatolla & seconded by T. Rudolph

### **6.4 School Hours 2019-2020 Update**

- 2 twenty minute recesses will be implemented next year
- Free entry is 8:00-8:10
- Start of school is 8:10
- First recess will be from 10:10 – 10:30
- Lunch will be from 11:30-12:20
- Second recess will be from 1:20-1:40
- Dismissal will be at 2:40
- These new hours have been approved by the staff

### **6.5 Lunch Fees**

- Lunch fees will be increased by .25 cents a day next year (totaling an extra \$45 a year)
- The increase in lunch fees by .25 cents a day was approved unanimously via a motion moved by T. Chalmers & V. Delatolla

### **6.6 PM Snacks at Daycare**

- There has been a realization that many students don't have snacks to eat in the afternoon
- To be able to provide students with snacks, we are looking at charging a flat rate of \$1 a day
- We need to have a surplus available in daycare for students who are hungry
- There was a suggestion that maybe Home & School can help out with the extra cost
- T. Brenie will come back in June with a revised proposal
- The suggestion to have extra snacks offered in the afternoon at daycare was approved unanimously via a motion moved by J. Valenti & seconded by V. Delatolla

## **7 Reports**

### **7.1 Home & School**

- We prepared & served cut oranges to the Jr school students & volunteers from BHS during the recent Jump Rope for Heart event
- Much needed metal folding chairs & a chair trolley were purchased for the Jr school to be used during concerts & meetings for parents
- 50 boxes of Kleenex & 10 big bottles of hand sanitizer were purchased & delivered to the Sr school just in time for allergy season
- Lego base plates were received to complete the Jr school Lego walls; next step will be for the school board resource to install the walls
- H&S executive elections were held last night

- Year-end party will be held at the Jr school on June 5 (rain date June 6)
- The party will have a “Tail Gate” theme & we will be selling hot dogs, pizza & pop corn
- The ice cream truck will be onsite selling ice cream & Break City will be back with amazing music & dancing
- Sportlife will be running sports activities throughout the venue for all to enjoy; we will have some other special surprises for the kids to enjoy as well!

## 7.2 Commissioner’s Report

- There has been an Admin change at the Sr school, James Benn (from Allion) will be the new Principal
- Major School Change was launched & will most likely be affecting the High School region
- Michelle Harper, former principal of BHS received Canada’s Outstanding Principal’s Award

## 7.3 Principal

### Acknowledgment:

- Teachers & staff for making jump rope for heart & the cross country run two successful events
- Teachers for running the lunch programs
- Staff dedication & flexibility, from daycare to teachers to support staff, we all have the students best interest in mind
- We extend the jump rope for heart time during lunch time; lunch monitors came to release teachers so that all students would benefit from all activities
- Classroom teachers modifying their regular schedule so that rehearsal could take place
- Home and School for our new chairs, the oranges after jump rope and for bringing Subway lunches to the students during the cross country run.

### School News:

- Dress rehearsal with Grade 3 & 4 has been cancelled due to rain
- We are getting ready for our performance tomorrow
- Common learning center is being revamped to be in line with/ meet the need of 21<sup>st</sup> century needs following UDL & deep learning guidelines
- No more desktops, they are being replaced by Chrombooks & TVs; increasing collaboration & communication
- Flexible seating (high tables/soft seating, regular tables)
- Making your learning visible, vertical & horizontal learning (white boards)
- New furniture in grade 1 classes
- Recess has been changed: no more cycle one and kindergarten. It has been replaced by organized games & free play. Cycle one Entrance through daycare door
- Recess student leaders
- Weekly by students (Grade 2) using technology in a creative way
- We are hosting the Volunteer Tea, it will take place on June 7<sup>th</sup>
- Kindergarten orientation is Monday June 3<sup>rd</sup>
- Garden in the school yard
- EVB status has been renewed: *Dans un EVB-CSQ, on réfléchit, on instruit, on éduque et on agit en fonction de valeurs pour une société plus écologique, plus pacifique, plus solidaire et plus*

*démocratique. On valorise l'engagement des jeunes et des adultes en faisant connaître et reconnaître socialement leurs réalisations et leurs actions*

## **7.4 Daycare**

### **Staffing:**

- We currently have two out of our three regular staff members not here for the remainder of the academic year. We are wishing them both speedy recoveries and we will see them again in August
- We do have several replacement staff who will continue to help us through the remainder of this school year

### **Administration:**

- Daycare & Lunch registration is now available on the Fusion portal for grade 1 & 2 students of next year. We are asking that registrations be completed by June 7<sup>th</sup> 2019, to be able to plan for our educator staffing needs for next year
- The kindergarten orientation is next Monday June 3<sup>rd</sup>, & we will be presenting how to set up their Fusion account so they can log in and register their child for lunch and/or daycare services

### **Pedagogical Days:**

- Our May pedagogical days were Sportlife at Sherbrooke Senior & Omnikin on May 17<sup>th</sup>. We thoroughly enjoyed our activities with Sportlife, the animation was exceptional & the games were unique. We would like to continue our "tradition" of having one to two ped days per year with the Senior school
- Omnikin did not go as well with the Junior school, I don't think we will book them again for next year
- Next Monday is our last ped day & we would like to plan a show & tell theme day where children can bring in a toy as well as a carnival theme in our school yard. If it is nice we will also head to Heights Park for a bit

### **Daycare Week: May 13<sup>th</sup> – 17<sup>th</sup>:**

- Daycare week went really well, it was an opportunity to thank all of the staff who have worked within our daycare this past year. We had a team project that we put together for a poster that is now hanging in the board room at LBPSB. We also attended a movie themed brunch on Thursday morning at the school board
- The best feedback we received from our daycare week was our parent-child activity that we hosted on Wednesday afternoon during the pick-up times. Parents were able to join in our afternoon programming. We had fantastic weather so we were out in the junior yard & many parents & grandparents stayed with older & younger siblings to enjoy a game of soccer, drawing with sidewalk chalk, playing snakes & ladders, mini baseball game, etc. This is going to be an annual event during our daycare appreciation week, with indoor plans as well (in case of rain, each year)

### **After School:**

- Our Karate spring session finished Monday May 27<sup>th</sup> & we continue to have a child-led program by staying outdoors each day weather permitting as long as possible. During this time we bring outdoor toys (skipping ropes, balls, hula hoops & sidewalk chalk) for the students to play with
- On our rainy day schedule we still have many activities planned for our groups; arts & crafts, board games, foose ball, barbie doll house, gym games, etc.

## 7.5 Teachers' Report

- In K had Mother's Day Spa; working on gifts for Father's Day
- Starting insect theme
- Preparing bee & butterfly garden
- Grade 1 involved in organizing a thank you give for parent volunteers
- Field trip to Beaconsfield Library
- Mother's Day cards & gifts
- Decorations for spring concert
- Reading records ongoing
- Situational problems in math
- Cross Country Run
- Reading programs coming to an end
- Working on a puppet show
- Robotics taking place in grade 1 – great activity
- Grade 2 worked on Mother's Day crafts
- Reading Program taking place this week
- Attended Cross Country Run
- Starting an insect project

## 7.6 Regional Parent Committee

- MSC has been initiated
- Tone is alarmist at parent committee

## 7.7 SR Governing Board Community Representative

- Last meeting took place on May 8<sup>th</sup>
- TTFM survey was reviewed
- Video surveillance was discussed; camera's will be installed outside the school
- Getting new AV system
- Bike safety course taking place

## 8 Varia

## 9. Correspondance

- No correspondence was received

## 10 Adjournment

- A motion to adjourn the meeting was made at 8;10 pm & was passed unanimously; the next governing board meeting is scheduled for Tuesday, June 11 2019 @ 6:30 pm

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved \_\_\_\_\_  
Principal

Approved \_\_\_\_\_  
Governing Board Chair