

Governing Board

Minutes

Tuesday June 11, 2019

Present : Laurence Assouline, Derek Dugas, Kristin Greb, Tanya Rudolph, Sarah Stets, Marie-France Cousineau, Marty Sherman, Travis Chalmers, Kimberly Gill, Joseph Valenti, Victoria Delatolla, Tracey Brenie

1. Welcome and Call to Order

- ✓ Meeting called to Order at 6:33 pm

2. Adoption of Agenda

- ✓ Motion to adopt agenda by Kristin Greb. Seconded by Tanya Rudolph.

3. Adoption of Minutes of May 28, 2019

- ✓ Sarah Stets - Typo in teacher report student gift rather than student give.
- ✓ Motion to adopt minutes of May 28, 2019 Sarah Stets. Seconded by Marie-France Cousineau.

4. Public Question Period

- ✓ Paul If daycare is running a deficit, why not raise the fees to help balance budget
- ✓ Tracey Brenie responded: Lunch hour is decreasing and it would be a challenge to increase the fee in September. Fee is for supervision over lunch. Increase fees a little bit and the snack fee for daycare students in the afternoon are creative ways we can. There is a 25 cent increase that will be in place in September for lunch.

5. Matters Arising

5.1 Kindergarten progressive entry

- ✓ There is a modified schedule for kindergarten students in September.
- ✓ August 30 8:45 am to 10 am
- ✓ September 4 8:30 am to 11 am
- ✓ September 4 8:30 am to 11 am
- ✓ September 5 is first full day of kindergarten with daycare services

6. New Business

6.1 Field trip Request Approvals

Heights Pool Trip – June 18, 19, 20, 2019. 3 classes at a time will go to the pool. 12 pm to 2 pm. Ratio is 1 adult for 10 students. Students will be walking to the pool. Activities organized at the pool. Parents will be required to identify if child is swimmer or non-swimmer and the swimmers will be evaluated by the lifeguards to ensure their level of swimming. Kindergarten students will only be in the small wading pool.

Motion to approve Joe Valenti. Seconded by Travis Chalmers.

Pedagogical Day - September 27, 2019. Pat Fallon, reptile show to come to SAJ. Approximately 50 students are expected to attend. Cost is \$6.00 per students for the activity plus the daycare fee of \$10.00 per student for the supervision for the day.

Motion to approve Joe Valenti. Seconded by Victoria Delatolla.

6.2 School June Proposed Budget

- ✓ Review of proposed budget.
- ✓ Review of line items for revenue and expenses for the upcoming year.
- ✓ Total Revenues: \$33,950. Total Expenses: \$29,730.
- ✓ There will be a surplus of \$4220.00 which will assist with the deficit of approximately \$8000.00 for the school.

Motion to adopt the budget Victoria Delatolla. Seconded by Tanya Rudolph.

6.3 Daycare June Proposed Budget

- ✓ Review of 2019-202 daycare budget by line item.
- ✓ Expenses: \$296, 924 Revenues: \$296,924. Daycare is running a deficit of Deficit \$17, 496
- ✓ Revenue went in to staff. Team of 18 and daycare usually functions at staff compliment of 10.
- ✓ 107 students registered in daycare for 2019-2020

Motion to adopt the daycare budget Tanya Rudolph. Seconded by Victoria Delatolla.

6.4 Daycare rules and regulations 2019-2020

- ✓ Review of daycare rules and regulations manual that will be made available on the website the last week of June.
- ✓ Review of daycare schedule
- ✓ Review of daycare fees for regular users
- ✓ Review of daycare fees for sporadic users (\$15.50 per day for sporadic users which included lunch fee, supervision fee and snack fee)
- ✓ Snack fee will be introduced in afternoon daycare (\$1.00 per day)
- ✓ Tracey will ensure that it is clearly indicated to parents that they can make their daycare fee payments online as this has not been as clear in the previous years.
- ✓ All changes are included in the manual and are clearly outlined in the manual

Motion to approve the daycare rules and regulations manual Sarah Stets. Seconded by Victoria Delatolla.

7. Reports

7.1 Home and School

- ✓ H&S chipped in towards both the JR & SR school swimming activities.
- ✓ End of Year Tailgate Party - held at JR school on Thursday June 6th from 5:30 to 7:30. It was a huge success and we had more family's joins then we expected. We sold pizza and hot dog meals, popcorn, ice cream (Pickereel's truck) & Sherbrooke Academy promotional items. Break City was onsite playing music and dancing with the kids in addition to a live breaking show. Sportlife ran various sport activities in the gym, on the turf and in the yard and children were able to rotate from one activity to the other. There was an arts & crafts "make your own pendant" activity as well as Sherbrooke Academy temporary tattoos for all.
- ✓ Kindergarten orientation – H&S had a table setup with coffee & homemade baked good for the kids & their parents to enjoy. Erin & James also presented information to the parents about H&S. We hope to gain a lot of new members!
- ✓ Freezies have been purchased for both JR & SR school for the kids to enjoy before the end of year
- ✓ Pizza & subway lunches for 2019/2020 school year – 10 pizza lunches and 10 Subway lunches to be held one each per month throughout the school year.
- ✓ Cost Per Pizza Pizza lunch: \$5.50 per lunch (incudes drink & snack)
- ✓ Cost For additional 1 slice: \$2.50 per extra slice
- ✓ Cost Per Subway lunch: \$5.75 per lunch (incudes drink & snack)

Motion to approve Subway and Pizza Pizza lunch Travis Chalmers. Seconded by Sarah Stets.

7.2 Commissioners Report

- ✓ June 7 passed the law regarding school fees. It is clear what schools can charge and what they cannot charge for.

7.3 Regional Parent Committee

- ✓ Next meeting is June 13, 2019
- ✓ Many issues tabled during the meetings
- ✓ Review of the meetings in general and the purpose of the meetings
- ✓ Reminder of the need to increase enrollments in schools is key to preserve what we have in our schools

7.4 Senior Governing Board Community Representative

- ✓ Meeting is June 11, 2019 therefore no representative is in attendance

8. Varia

- ✓ Joe spoke about the Year End Tailgate Party. Families and students had a wonderful time and offered Home and School a round of applause for their organization and planning.

9. Correspondence

- ✓ No correspondence for review.

10. Adjournment

- ✓ Meeting is adjourned at 7:40 pm.

Motion to adjourn the meeting Victoria Delatolla. Seconded Kristin Greb.

Minutes prepared by Kimberly Gill.