



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (have not been approved yet)
Tuesday, May 20 2020
EXCEPTIONAL MEETING: Held Online via Zoom

Parent Reps: Travis Chalmers, Joseph Valenti, Stephanie Caputo, Amanda Bruno, Kimberly Gill

Staff Reps: Tanya Rudolph, Cathy Malone, Katherine Divolis, S. Stets

Principal: Laurence Assouline

1. Welcome & Call to Order

- Meeting was called to order at 6:32 pm

2. Adoption of the Agenda

- The agenda was approved unanimously via a motion moved by K. Divolis & seconded by K. Gill

3. Adoption of the Minutes of February 4 2020

- The minutes from the February 4 2020 meeting were approved unanimously, via a motion moved by A. Bruno & seconded by C. Malone

4. Public Question Period

4.1 Outside-of-School Learning (Materials, Seesaw)

- The above mentioned topic will be covered in the Teachers Report

4.1.2. Additional Pedagogical Questions

- No additional pedagogical questions were asked

4.1.3. Other Questions Received (Chair)

What Happens in September if School Reopens & Then Closes Again?

- Regarding the returning of classes in September, this will be a Ministry decision
- We continue to work on a day by day basis; continuing with elearning, connecting with students & parents are the priority
- It's a learning curve for everyone involved, staff, students & parents

5 New Business

5.1. School Fees for 2020-2021

- Please refer to the link below for the detailed school fee list for 2020-2021

[School fees for GB approval 2020-2021.xlsx](#)

- The School Fees for the 2020-2021 school year were approved unanimously via a motion moved by T. Rudolph & seconded by K. Divolis

5.2. School Supply List for 2020-2021

- Please refer to the link below for the detailed school supply list for 2020-2021

[SUPPLY LIST Kdg.doc](#)

[SUPPLY LIST Gr 1.doc](#)

[SUPPLY LIST Gr2.doc](#)

- The School Supply Lists for 2020-2021 were approved unanimously via a motion moved by S. Caputo & seconded by A. Bruno

5.3. Éditions Vaudreuil School Supply Service

- With Éditions Vaudreuil School Supply Service your shopping is done in just a few clicks
- You can order all items on the list of your child's school in the comfort of your home
- They will work directly in partnership with your children's school, to ensure that all students have the right products to enhance their learning
- The use of Éditions Vaudreuil for the 2020-2021 school year was approved unanimously via a motion moved by K. Gill & seconded by S. Caputo

5.4. Subject Time Allocation

- Please refer to the link below for the Subject Time Allocation
[Subject Time Allocation 2020-2021](#)
- The Subject Time Allocation was approved unanimously via a motion moved by K. Gill & seconded by K. Divolis

5.5 ABAV Policies

- Please refer to the link below for ABAV Policies
[ABAV-2019-2020](#)
- The ABAV Policies was approved unanimously via a motion moved by K. Gill & seconded by C. Malone

6. Matters Arising

6.1. Questions Raised That Were Not Answered in Mme. Assouline's Video, (Emailed to Parents on May 7)

- No questions were asked

6.1.1. Grade 2 Transition

- Will a grade 2 visit to the Sr school take place before September?
- We are not at the planning stage for this event, however we will do everything to make it in the best interest of the student
- All transitions are being looked at a board level, more info to come on this

6.1.2. Pre-Paid Daycare Fees

- All adjustments will be done in June
- Parent's will receive 1 last statement of account (we should not be sending anything right now, unless it's a specific parent asking for it)
- Any overpayments, the parent will be able to request a refund (if it's a sufficient amount, let's say \$20+) or it can be carried over & applied to September fees

7. Reports

7.1 Teachers Report's Kindergarten Report

- First week since the closure of schools, there was no communication with the families, as per the school Board's directive
- The week after, the k-teachers started sending out weekly plans with various engaging activities for the students. These activities were posted on Seesaw, in PDF format with links to activities and videos

- The kindergarten teachers have created a variety of Seesaw activities and have been sharing with other k-groups. Activities include, literacy, mathematics, science, etc. (examples, but we have a huge bank!)

[Cherche et trouve \(insectes\)](#)

[Symétrie \(papillons et coccinelles\)](#)

[Création de mon dinosaure](#)

- We started meetings on Zoom by early April in small clusters and have since moved on to whole group Zoom meetings (once a week). Fox class to start this week, given the time needed to deal with other things first
- During our Zoom meetings, one major parental concern was the fact that the children would be missing out of the reading program. In the unique situation we are in where book distribution was not possible, the kindergarten teachers created their own Virtual books. There is a bank of 17 books at this time ranging from Level 1 to Level 2. The feedback and enthusiasm from the parents and students has been phenomenal. (Book Creator.com)
- There is one Virtual Board Game that was created for all 4 k-groups with all four animal mascots. It involves math and physical movement!

[Jeu de mouvements](#)

- As of this week, all k-teachers have posted their Bitmoji Virtual Classroom on Seesaw and this replaces the previous weekly plans. Students recognize their classroom in a fun setting and feel right at home! Very user friendly, parents love it and the links in PDF format work super well
- The Government packages were consulted, and some of the activities proposed were sent to parents as suggested exercises
- Social Stories dealing with how to cope with Covid-19, have been shared in virtual classrooms. We have taken suggestions from Resource team, the Board Specialists and other specialists in our Community
- We are planning our first Virtual Field trip with the theme of insects! It will be free of charge, educational and very exciting!

Cycle One

- Teachers of each grade will decide together on a topic to cover each week for Math & French using the Numérik & Alphabétik tools
- Each teacher will cover the material that has been decided on in accordance with their own teaching style/method
- Teachers will consult the parents to find out when is best for Zoom daily lessons to occur
- A weekly 'plan de travail' will be sent to you via SeeSaw Tuesday - as was the case prior to the closing of the school buildings

- Abracadamots will continue
- Reading programme will continue for children requiring extra support. Each teacher will contact the families of these students
- All teachers are in the process of setting up virtual classrooms which will be made accessible to families. These classrooms contain links to websites
- We are hoping to start Tuesday, May26th
- We are in an extraordinarily steep learning curve and will be adapting as needed

7.2 Principal

- A huge thank you to the team of teachers and staff who is being so creative and innovative to stay connected with the community
- A huge thank you to the community who is very supportive
- We have welcomed a new member in our team: Olivia Cadogan who is replacing Mme Ivanna. Mme Ivanna had her baby boy
- School closed March 13th
- Ministry guidelines have evolved: nothing first, then connect with the community, weekly trousse d'apprentissage (cole ouverte, virtual connection)
- Week of May 5th: Students item retrieval
- Our team had from the beginning of the situation been very creative with technology: capsules, coin des profs, daily Facebook posts
- We are always following the ministry guidelines but also adapting them to the reality of our community. Teachers are moving to a virtual classroom
- It is a challenging time for everyone but also a time to learn new pedagogical approaches combining social distance and technology
- Phys ed: Cross Country May 23rd
- Music: Virtual Talent Show
- School Organisation 2020-2021 with the information we have today, knowing that changes can happen:
 - 2 K4
 - 3 K5
 - 3 Grade 1
 - 2 Grade 2
- Daycare: Tracey Bernie is on leave of absence. Jennifer Dolik is replacing her
- All adjustments will be done in June. Parent's will receive 1 last statement of account (we should not be sending anything right now, unless it's a specific parent asking for it)

- Any overpayments, the parent will be able to request a refund (if it's a sufficient amount, let's say \$20+) or it can be carried over & applied to September fees

7.3 Daycare

- No report was given, J. Dolik was absent from the Zoom meeting

7.4 Commissioner's Report

- No report given M . Sherman was absent from the Zoom meeting

7.5 Regional Parent Committee

- EPCA response was reviewed
- Minister has been positive with EPCA
- EPCA are very concerned regarding special needs students
- Congrats to L. Assouline for a wonderful school video!
- Regarding technology, have families been identified who require technology?
Yes families were identified, devices will be distributed shortly

7.6 Home & School

- **PIZZA & SUBWAY LUNCHES and TCBY:** We have outlined an action plan that will allow parents of students from K-G.5 to transfer the amount paid for lunches and yogurt to the upcoming academic year or obtain a reimbursement. For parents of students in G.6, they will be offered the option of receiving a full reimbursement or possibly "donating" the amount to the Grad fund which will be used on them at some point (however the grad committee sees fit). If our lunch program is disallowed because of virus restrictions, everyone will be reimbursed
- **YEAR END PARTY & SCHOLL YEAR KICKOFF:** For obvious reasons, we cancelled the year end celebration. As well, the annual school year kickoff celebration is postponed. We do not know how the government will manage the new year with restrictions, etc. A few ideas were thrown around such as HnS throwing a school-wide pizza party. Again, this all depends on what restrictions we are faced with
- **2019-2020 CAMPUS BUDGETS:** We are finalizing the reimbursement to campuses for any outstanding amount for purchases applying to this year's budget
- **HOME & SCHOOL AGM:** Last year, we voted to have our AGM pushed to the end of September thus we are not forced to worry about elections prior to the end of the school year. We are able to organize this going into the upcoming school year
- **TEACHER REIMBURSEMENTS:** We are reaching out to staff through the principals to remind everyone that they must submit their bills for the \$50 prior

to the end of this school year. We received a large amount prior to the stoppage of the school year however we don't want teachers to feel we forgot about them

7.7 Sherbrooke Academy Senior Rep

- No new news to report on

8 Varia

- A special surprise will be delivered to all students tomorrow
- J. Valenti asked that the Chair considers the possibility that the next Zoom Governing Board meeting be opened up to the public

9 Correspondence

- No correspondence was received

10 Adjournment

- A motion to adjourn the meeting was made at 7:55 pm & was passed unanimously; the next governing board meeting is scheduled for 6:30 pm on June 16 2020

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved

Principal

Approved

Governing Board Chair