



SHERBROOKE ACADEMY JUNIOR
Governing Board Minutes (approved by gb)
Tuesday, October 5, 2020
Held Online via Zoom

Parent Reps: Amanda Bruno, Stephanie Caputo, Theresa Irving, Kim Gill, David Barbiero, Denise Pereira

Staff Reps: Tanya Rudolph, Cathy Malone, Katherine Divolis, Lianne Feher, Tracey Brenie

Principal: Laurence Assouline

1. Welcome & Call to Order

- The meeting was called to order at 6:30 pm

2. Adoption of the Agenda

- The agenda was approved unanimously via a motion moved by A. Bruno & seconded by T. Brenie

3. Adoption of the Minutes of May 20, 2020

- The minutes from the May 20, 2020 meeting were approved unanimously, via a motion moved by K. Divolis & seconded by C. Malone

4. Public Question Period

- No questions were presented or asked

5 Introduction of Members

- All governing members were introduced & welcomed

6 New Business

6.1 Working Together as a Team

Approval of The Internal Rules of Management

- Please refer to the link below for the Internal Rules of Management [Sherbrooke Academy Junior Internal Rules of Management](#)
- This years governing board meetings will all be held on Zoom
- All questions (submitted by the public) will be emailed prior to the governing board meeting
- All governing board meetings will begin at 6:30 pm
- Length of the governing board meeting will be a maximum of 2 hours

- If at 8:15 there are still items on the agenda that have not been covered, the governing board can then decide to postpone them to the next governing board meeting or to continue the meeting until 8:30 pm
- This years governing board meetings will take place on Tuesdays not Wednesday, as was incorrectly mentioned in the Internal Rules of Management
- The correction in the Internal Rules of Management that all governing board meetings will be taking place on Tuesdays not on Wednesdays was approved unanimously via a motion moved by S. Caputo & seconded by T. Rudolph
- The Sherbrooke Academy Junior Internal Rules of Management were approved unanimously via a motion moved by K. Gill & seconded by T. Irving

6.2 Appointment of Secretary

- The appointment of Sue Day as the Recording Secretary was approved unanimously, via a motion moved by L. Feher & seconded by C. Malone

6.3 Election of Chair

- The nomination of Kimberly Gill as the Sherbrooke Academy Junior Governing Board Chair was brought to the governing board table
- The appointment of Kimberly Gill as the Sherbrooke Academy Junior Governing Board Chair was approved unanimously via a motion moved by A. Bruno & seconded by D.Pereira

6.4 Election of Vice Chair

- The nomination of Amanda Bruno as the Sherbrooke Academy Junior Vice Chair was brought to the governing board table
- The appointment of Amanda Bruno as the Sherbrooke Academy Junior Vice Chair was approved unanimously via a motion moved by L. Feher & seconded by C. Malone

6.5 Election of Alternate Parent Rep

- The nomination of Denise Pereira as the Sherbrooke Academy Junior Alternate Parent Rep was brought to the governing board table
- The appointment of Denise Pereira as the Sherbrooke Academy Junior Alternate Parent Rep was approved unanimously via a motion moved by A. Bruno & seconded by C. Malone

6.6 Dates & Times of Meeting

- All governing board meetings will begin at 6:30 pm
- Nov 3, Dec 1, Jan 12, Feb 2 (if needed), March 16, April 13 (if needed), May 4, June 8 (if needed)
- The above mentioned dates for the 2020-2021 governing board meetings were approved unanimously via a motion moved by A. Bruno & seconded by D.Pereira

6.7 Daycare Parent Committee

- The governing board decided not to have a Daycare Parent Committee at Sherbrooke Academy Junior
- The decision by the governing board not to have a Daycare Parent Committee was approved unanimously via a motion moved by D. Pereira & seconded by A. Bruno

6.8 Discussion: Community Representation

- Noone has approached L. Assouline regarding this position
- Mr. Roger Moss's name was brought up as a potential Community Rep
- L. Assouline will contact Mr. Moss to ask him if he would be interested
- L. Assouline to approach Mr. Moss to ask him if he would be interested in attending our monthly governing board meetings as the Community Rep was approved unanimously via a motion moved by L. Feher & seconded by K. Divokis

6.9 Discussion: Commissioner' Invitation to Governing Board

- A round table discussion took place regarding inviting the Sherbrooke Academy Jr Commissioner to attend our monthly governing board meetings
- Inviting the Sherbrooke Academy Jr Commissioner to attend our monthly governing board meetings was approved unanimously via a motion moved by A. Bruno & seconded by C. Malone

6.10 Approval of Emergency Preparedness Plan

- Please refer to the link below for the Sherbrooke Academy Jr Emergency Preparedness plan
[Emergency Preparedness Plan](#)
- The Emergency Preparedness Plan is reviewed every year
- The Sherbrooke Academy Jr Emergency Preparedness Plan was approved unanimously via a motion moved by D. Barbiero & seconded by S. Caputo

6.11 Field Trips (Review of Guidelines/Field Trips Request Approvals)

- Please refer to the link below for the 2020-2021 Fundraising Guidelines
[Fundraising Guidelines Sherbrooke Academy Junior 2020-2021](#)
- Please refer to the link below for the current Fundraising Activity Requests
[Fund Raising Activity Requests](#)

- There have been no changes made to the Fundraising Guidelines
- The Fundraising Guidelines were approved unanimously via a motion moved by A. Bruno & seconded by T. Rudolph

Field Trip Approval

- A blanket approval for students walking to both Heights & Windermere Parks was approved unanimously via a motion moved by T. Brenie & seconded by K. Divolis

6.12 Service Contract

- Justine Soles
 - Homework Program, 4 hours per week until June 2021

6.13 Time Allocation Update

- The Time Allocation was presented to the governing board back in May 2020

6.14 Governing Board Budget

- The Governing Board Budget was presented
- The Governing Board Budget was approved unanimously via a motion moved by K. Divolis & seconded by T. Brenie

7. Matters Arising

- No matters arising were mentioned

8. Reports

8 Reports

8.1 Home & School

- Please refer to the link below for the Home & School report
[Home & School Report - October 2020](#)
- Please refer to the link below for the Home & School Fundraising Proposal
[Home & School GB Fundraising Proposal](#)
- The Las Fenas Coffee, Spirit Wear & Funscript Fundraisers were all approved unanimously via a motion moved by S. Caputo & seconded by T. Brenie

8.2 Commissioner's Report

- No report was given, the Commissioner was absent from the meeting

8.3 Regional Parent Committee

- SNAC meeting was held on September 23
- On October 18th the Light A Dream virtual walk-a-thon will be taking place
- Donations for this small & worthy organization, please follow this link: lightadream-walkathon.raisely.com and you will be directed to the fundraising page. Any support is appreciated for this great cause
- The next Regional Parent Committee meeting will be held on November 5th

8.4 Principal

- Please refer to the link below for the October Principal's report
[Principal Report - October 2020](#)

8.5 Teachers

- Please refer to the link below for the grade 2 teachers report
[GB : Grade 2 for October](#)
- K4: We have been working a lot on apples, autumn, kindness & learning it through STEAM, stories, songs, & centers. Routines are set & kids are good at hand washing & their bubble now. Virtual classroom has been set up & kids are familiar with it. Seesaw activities have been assigned & kids are familiar with completing them both at home & in class. Considerable time has also been spent on SEL, zones of regulation, whole body listening, etc
- Both Georgina & I did our Family Pumpkin Decorating Project (a K4 requirement) this weekend. Kids decorated pumpkins we provided with their families & brought them in yesterday to show their friends & display them in the class
- K5: 1 pumpkin patch+ decorating activity - Date TBD. In coordination with Home & School (THANK YOU!!)
- Kids have adjusted well to Kindergarten life. (Some still need that extra help!!!)
- Children & families have been using Seesaw. Thank you to Mme Assouline who purchased Seesaw for Schools (which give the teachers so many more tools & elements that make Seesaw even more exciting & beneficial to learning). The children are using the virtual classrooms to complement what is being learned in class. Seesaw activities assigned at home have been successful & appreciated by children & families. Thank you to the families for their cooperation & hard work in helping the children create & maintain a routine
- Library schedule for bin book borrowing will begin shortly
- Themes: La rentrée scolaire, les pommes, l'automne. Using Seesaw, Virtual classrooms every week, & staying within our class bubble! Students are doing great respecting their zones outside at recess

8.6 Daycare

- Please refer to the link below for the October Daycare report
[Daycare Report - October 2020](#)
- A \$5 activity fee & a \$1 snack fee was approved unanimously via a motion moved by K. Divolis & seconded by D. Barbiero

9 Varia

- A motion to have A. Bruno attend the Sherbrooke Academy Sr governing board meetings as the Sherbrooke Academy Jr governing board rep was approved unanimously via a motion moved by K. Divolis & seconded by L. Feher

10 Correspondence

- No correspondence was received

11 Adjournment

- A motion to adjourn the meeting was made at 8:24 pm & was passed unanimously; the next governing board meeting is scheduled for 6:30 pm on November 3, 2020

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved

Principal

Approved

Governing Board Chair