



**SHERBROOKE ACADEMY JUNIOR**  
**Tentative Governing Board Minutes (to be approved by GB)**  
**Tuesday, April 13, 2021**  
**Held Online via Zoom**

**Parent Reps:** David Barbiero, Amanda Bruno, Stephanie Caputo, Kim Gill, Denise Pereira

**Staff Reps:** Tracey Brenie, Cathy Malone, Justine Soles, Lianne Feher

**Principal:** Laurence Assouline

**Community Rep:** Roger Moss

**Commissioner:** Marilynne Boyer

**1. Welcome & Call to Order**

- The meeting was called to order at 6:37 p.m.

**2. Land Acknowledgement**

- Land acknowledgement was recited by K. Gill

**3 Adoption of the Agenda**

- The agenda was approved unanimously via a motion moved by S. Caputo & seconded by A. Bruno

**4 Adoption of the Minutes From March 16, 2021**

- The minutes from the March 16, 2021 governing board meeting were approved unanimously, via a motion moved by C. Malone & seconded by T. Brenie

**5. Public Question Period**

- No questions or emails were received

**6 New Business**

**6.1 Subject Time Allocation (presented by May)**

- Subject Time Allocation (STA) covers all instruction children receive outside of their homeroom; Phys. Ed., Music + ELA (English Language Arts)/ EMR (éducation morale et religieux) in cycle 1

- In 2019-2020, Cycle 1 STA consisted of 90 mins Music, 120 mins Phys. Ed., 60 mins ELA
- In 2020-2021, this has been changed to 60 mins Music, 120 Phys. Ed., 30 mins Leadership Skills, 60 mins ELA
- This change has already been approved by Staff Council
- Seeking approval for 2021-2022 school year
- Subject Time Allocation was approved unanimously, via a motion moved by D. Barbiero & seconded by J. Soles

## 6.2 Capital Project Priorities

- Capital Project Priorities Plan can be found [here](#)
- The engineering team from the school board identifies work to be done on building
- In yellow = medium urgency, what is crossed out = already done
- What is urgent (red) has already been done ex: asbestos was done 2 years ago
- Exterior camera system also done
- D. Barbiero asked a question about CO detectors and L. Assouline confirmed that these were added 2 years ago
- Approved list will be sent to school board maintenance for execution
- Capital Project Priorities was approved unanimously, via a motion moved by D. Barbiero & seconded by D. Pereira

## 6.3 AVAB for 2021-2022

- Following the review at the last GB, one recommendation was added (p 5 of the document - highlighted in yellow) - Updated AVAB Rules and Regulations can be found [here](#)
  - Parent collaboration and cooperation is critical to the success of any plan to eliminate bullying and violence in schools. It is important that parents work with the school and engage in constructive dialogue.*
  - Ongoing communication between principal and / or their designate and parents/guardians of children who are being bullied and those who are engaging in bullying behaviours will take place until the resolution of the situation.*
  - The communications will respect the rules of confidentiality to ensure the safety and integrity of victims, witnesses and aggressors.*
- AVAP for 2021-2022 was approved unanimously, via a motion moved by T. Brenie & seconded by L. Feher

## 6.4 Fundraising & Field Trips

### PEF Run

- Further details can be found [here](#) (p 2)
- Pearson Education Fund Fun Run (Bubble Run/Walk) - Family Event (information already sent by the School Board)

- Requested donation of \$2 per child that will go to the foundation
- The Foundation gives back to schools and the community
- Event will take place during the last week of April - April 26-30
- Home room teachers will walk or run over the course of the week to reach 5km
- PEF Run was approved unanimously, via a motion moved by L. Feher & seconded by T. Brenie

### **Cabane a Sucre**

- Approved by evote, to be officially voted on during GB
- Cabane a sucre was approved unanimously, via a motion moved by L. Feher & seconded by A. Bruno

### **Cross Country**

- Further details can be found [here](#) (p 1)
- Junior cross-country running event organized by Lester B. Pearson at Heights Park Soccer Field
- All junior students will gather during week of May 3-7 and run or walk in their bubble during Phys Ed (K4/5 750m, Gr 1/2 1.5km)
- \$20 per school for ribbon bought by LBP
- Cabane a sucre was approved unanimously, via a motion moved by A. Bruno & seconded by C. Malone

### **Graduation Committee**

- Recettes en pot/ Recipes in a jar fundraiser was presented by R. Litwin
- Goals and details of the fundraiser can be found here and campaign details can be found here
- Goal is for SAJ to send out mass emails to promote jar purchase
- Motion: malone, tracy
- Cabane a sucre was approved unanimously, via a motion moved by C. Malone & seconded by T. Brenie
- Email to be sent by R. Litwin to L. Assouline for distribution

## **6.5 Daycare Budget**

### **\$6 Blanket Activity Fee for Remaining Ped Days**

- T. Brenie seeking approval for \$6 activity fee for the remainder of the ped days for the school year
- Blanket \$6 activity fee for remaining ped days was approved unanimously, via a motion moved by L. Feher and seconded by S. Caputo

### **Daycare Budget**

- T. Brenie presented the initial, revised and actuals for daycare
- Staff expenses have been higher than anticipated to account for safety measures and bubble requirements
- The school has not yet received the allocations that are due
- In addition, a deficit was incurred when jr and sr campuses split (4 years ago)

- L. Assounline pointed out that the school board is also running a deficit this year & is still waiting for ministry to get money back for greater than anticipated expenditures
- The daycare budget was approved unanimously, via a motion moved by C. Malone and seconded by S. Caputo

## **7. Reports**

### **7.1 Home & School**

- Please refer to the [Home & School Report April 2021](#)

### **7.2 Commissioner's Report**

- Please refer to the [Commissioner's Report April 2021](#)

### **7.3 Community Rep Report**

- Beaconsfield is investing in parks
- Bocce court to be added at Heights Park
- R. Moss to confirm if renewal of soccer field is underway/planned for Heights Park
- Windermere Park project planned for 2022
- Climate action week - First week of June
  - Activities to be publicized in Beaconsfield Contact municipal magazine

### **7.4 Regional Parent Committee**

- Please refer to the [March LBPSB PC Meeting Report](#)
- The April LBPSB PC Meeting was cancelled

### **7.5 SAS Rep**

- Amanda shared parent concerns from the senior campus regarding the level of French (particularly post campus split)
- She added that families/students are moving to the French system and going to other schools due to this concern
- Laurence mentioned the dynamics of the first few Francais Plus classes now moving to SAJ Sr (from Jr.) and that Francais Plus will be maintained for classes who had this at the Jr campus

### **7.6 Principal**

- Please refer to the [Principal's Report for April 2021](#)

### **7.7 Teachers**

- Please refer to the [Teachers Reports April 2021](#)

### **7.7 Daycare**

- Please refer to the [Daycare Report April 2021](#)

### **8. Varia**

- S. Caputo raised a parking issue for after school pickup (bus lane)
  - Two rows being created on right side of fence (bus lane)
  - L. Assouline/T. Brenie confirm that an email will be sent to advise parents
  - T. Brenie also indicated that the whiteboard is now out to also remind parents
- S. Caputo raised a parking issue for the back lot
  - A few teenagers have been circulating at high speeds and parking in the back parking lot to get to Height Park
  - L. Assouline acknowledged the information

### **9. Correspondence**

- No correspondence was received
- K. Gill confirmed that GB makeup/composition had been submitted by L. Assouline

### **10. Adjournment**

- A motion to adjourn the meeting was made at 8:14 p.m. by T. Brenie & seconded by A. Bruno & was passed unanimously; the next governing board meeting is scheduled for May 4, 2021 at 6:30 p.m.

Respectfully submitted by Denise Pereira

Approved \_\_\_\_\_  
Principal

Approved \_\_\_\_\_  
Governing Board Chair