



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday, October 19, 2021
Held Online via Zoom

Parent Reps: Suzanne Alt, Stephanie Caputo, Nathalie Fauteux, Denise Pereira, Leila Sedighi

Staff Reps: Julia Boland, Tracey Brenie, Kelly Crabtree, Tanya Rudolph, Neha Sharma, Sarah Stets

Principal: Laurence Assouline

Commissioner: Absent

1. Welcome & Call to Order

- The meeting was called to order at 6:34 p.m.

Land Acknowledgement

- Land acknowledgement was recited by L. Assouline

2 Adoption of the Agenda

- The agenda was approved unanimously, via a motion moved by T. Rudolph seconded by T. Brenie

3 Adoption of the Minutes From June 8, 2021

- The minutes from the June 8, 2021 governing board meeting were approved unanimously, via a motion moved by J. Boland & seconded by D. Pereira

4. Public Question Period

- There is a 10 minutes time limit for the public question period
- No questions or emails were received

5. Introduction of Members

- Governing Board members were introduced

6 New Business

6.1 Working Together as a Team:

Approval of Internal Rules of Management

- The internal rules of management were review
- All Governing Board meetings will begin at 6:30 & will end at 8:30 (2 hour time limit)
- Should the meeting go over the 2 hour time limit, there will be a vote taken on whether to extend the duration of the meeting
- The 2021-2022 Sherbrooke Junior Internal Rules of Management were approved unanimously, via a motion moved by T. Brenie & seconded by N. Sharma

6.2 Appointment of Secretary

- Sue Day was appointed as the Sherbrooke Junior Governing Board Secretary

6.3 Election of Chair

- L. Sedighi nominated Denise Pereira as the Governing Board Chair
- Due to the fact that Denise Pereira was the only nomination for this position, by acclamation, Denise Pereira will be the Governing Board Chair

6.4. Election of Vice Chair

- At this time no one came forth for the Vice Chair position

6.5. Election of Alternate Parent Rep

- At this time no one came forth for the Alternate Parent Rep position

6.6. Dates & Times of Meeting

- All future Governing Board meetings will be taking place on the following dates beginning at 6:30 pm:
 - November 16
 - December 14
 - January 18
 - February 15 (if needed)
 - March 15
 - April 20 (if needed)
 - May 17
 - June 16

- The dates & times of the Sherbrooke Jr Governing Board meetings were approved unanimously, via a motion moved by T. Rudolph & seconded by S. Alt

6.7 Daycare Parent Committee

- The Governing Board decided not to have a Daycare Parent Committee at Sherbrooke Jr
- The idea of having a monthly Daycare newsletter was suggested
- The Governing Board's decision not to have a Daycare Parent Committee was approved unanimously, via a motion moved by N. Sharma & seconded by S. Stets

6.8 Discussion: Community Representative

- Tabled to the November Governing Board meeting

6.9 Discussion: Commissioner's Invitation to Governing Board

- The Governing Board decided to invite the Sherbrooke Junior Commissioner to all future governing board meetings
- The Governing Board's decision to invite the Sherbrooke Junior Commissioner to future governing board meetings was approved unanimously, via a motion moved by J. Boland & seconded by L. Sedighi

6.10 Approval of Emergency Preparedness Plan

- Please refer to the link below for the Emergency Preparedness Plan
[2021-2022 Emergency Preparedness Plan](#)
- The Emergency Preparedness Plan was approved unanimously, via a motion moved by T. Rudolph & seconded by S. Stets

6.11 Field Trips

Review of Fundraising Guidelines

- Please refer to the links below for the Fundraising Guidelines as well as Les Lapins & Les Canards fundraising request
[Fundraising Guidelines Sherbrooke Academy Junior 2020 2021.pdf](#)
[Les Lapins de Mme Jasmin & Les Canards de Mme Stets-Raising Request](#)
- The Les Lapins & the Les Canards fundraisers were both approved unanimously, via a motion moved by N. Sharma & seconded by J. Boland

Field Trip Approvals

- Currently there are no field trips to approve

6.12 Service Contact

- Alessandra D'Amico; Francisation 3 hours a week
- Service contract will run from Oct 21 - April 2021

6.13 Research Approval, Project Title: Investigation Sexuality Education in K

- Please refer to the link below for more information on this initiative
[Project Summary](#)
- Teachers have approved the study
- The Project Investigation Sexuality Education in K was approved unanimously, via a motion moved by T. Brenie & seconded by S. Stets

6.14 Governing Board Budget

- Tabled to the November governing board meeting

7. Matters Arising

- No matters arising were mentioned

8. Reports

8.1 Home & School

- The following people were elected to the Executive Team:
- Co-presidents: Tasha Papatiriu and Erin Morehouse
- Co-secretaries: Lisa Ermacora and Candice Adams
- Co-treasurers: Suzanne Alt and Modestina D'Ambrosio (returning)
- Co-Publicity: Alana Buist and Vanessa Angell
- Membership: Suzanne Alt
- We extend our gratitude to outgoing members James Newcomb, Jonathan Bromby & Tara Brisson for their time & energy
- Turnout at our meet & greet on September 28, & our AGM on October 13 was good, despite the challenges COVID has placed on us with reaching new parents
- We hope to return to offering Monthly Pizza & Subway Lunches beginning in November
- Ongoing fundraisers are Mabel's Labels, Las Fincas Coffee, & our Fundscrip campaign. These are all accessible through our website
- We supplied both Campuses with apples from Quinn Farm for students & staff
- These were given out at the Terry Fox Run. We will be supplying approximately 85 pumpkins for Kindergarten to have their annual "Chasse aux citrouilles", & are covering expenses for craft materials to decorate them

- Discussions are underway for our annual Holiday Food Drive as well as possible ways to hold safe variations of our Children's Holiday Bazaar & Community Holiday Fair
- The Subway & Pizza lunches were both approved unanimously, via a motion moved by T. Brenie & seconded by T. Rudolph

8.2 Commissioner's Report

- No report was submitted

8.3 Regional Parent Committee

- Please refer to the links below for the PC Annual Report, the SNAC Annual Report as well as the EPCA Newsletter

[2020-2021 PC Annual Report](#)

[SNAC 2020-2021 Annual Report](#)

[EPCA Newsletter](#)

8.4 Principal

Acknowledgements

- Thank you to the entire staff, flexibility & adaptation
- We are all here giving our best for everyone & for the children
- Thank you Home & School for already participating in our school life: Terry Fox & pumpkins

School News:

- 2 K4 3 K5, 3 grade 1 & 3 grade 2: 11 homerooms
- School organization guided by the principle of bubbles
- Recess in zones by grade level
- Separate recess in the morning (K & C1) / everyone together in pm from 2:10 to 2:30
- K am recess: organized game led by cycle one leadership class
- Bathrooms reorganized: each class has a cubicle / no more than 3 kids in the bathroom/ sense of circulation
- Enrollment 194 students & 2 online

Staff & Assignments:

- Resource Department: Teacher: Jodynn Frei
- Special Ed Tech: Tanya Rudolph & Anna Maria Di Zaggo
- 5 Integration Aides: Miss Elisa, Miss Emily, Miss Michelle, Miss Manika Miss Anna (pm only)
- Music: Wendy Rosenblatt, 30 min for K, 60 min for Cycle 1

- Ethics?ELA?Zone of regulations: Miss Wendy, C1 60 min
Miss Tanya, K 30 Min
- Phys Ed & Leadership: Mr Gill, K: 60 min, C1 120 min physed, 30 min
Leadership
- RTI: grade 2 every day 30 min from 9:10 to 9:40; focus on Literacy & Phonemic Awareness
- Rapid Covid Test
- Week of Sept 27: Truth & Reconciliation
- Assembly on Sept 29 with our spiritual animator Caitlin Palmer
- Sept 30: Orange Shirt Day: Every Child Matters
- Sept 30: Attestation Day
- Nov 15: Interim Report Card (paper version)
- Library open: Librarian prepares a box of books, teachers decide to keep in class or go to the Library to have the Library experience
- Oct 5; Terry Fox
- We already had 1 fire drill practice & 1 lockdown practice; we will have 4 fire drills practices by the end of the month
- Nov 10; Piper coming into the school

8.5 Teachers

K4:

- The K4 are loving open door play time on Fridays
- Children have been wearing their own masks at the end of the day and it has been going well
- The children loved the Terry Fox Run and the apples, Thank you Mr.Gill!
- Children started to learn about the truth regarding Indigenous people
- The K4 kiddos enjoyed their first assembly hosted by Caitlyn
- Upcoming Events: Pumpkin patch in the forest. Thank you Home & School for the pumpkins! We will have our first parent session while we decorate our pumpkins in class through Zoom

K5:

- Switch-a-Room has been very well received by the children. They are enjoying visiting a new classroom & learning about a new & fun routine every Friday, 8:30-9:20 am
- Open-Door-Playtime is a favourite by our K5 kiddos
- Procedural masks are being distributed to our “bussers” at the end of the day - it has been going well, so far

- Terry Fox Run was an amazing event, thank you Mr. Gill for organizing the event
- Truth & Reconciliation Week: the children learned about the story & meaning of Orange Shirt Day. We explored different videos, songs, art work, etc to connect & learn about the Indigenous culture. Orange Shirt day was a day to reflect & take a stance that Every Child Matters. The resources shared by Neha were a great addition to our lessons & conversations. Thank you!
- Upcoming Events: Pumpkin Patch in The Forest - Thank you to Home & School for purchasing & delivering the pumpkins for our annual event. The pumpkins will be decorated in class

Gr.1:

- The Terry Fox Run was enjoyed by all & the children really loved eating the apples post-run!
- Children are responding well to the new reading programme & structured literacy
- In Math, the children are working on numbers, number recognition, counting & counting-on from a given number. They are enjoying the concept related games
- Truth & Reconciliation Day was poignant & the message of “Every Child Matters” was understood by the students. Videos shared with us were very helpful in getting the message across
- Virtual classrooms & the first formative assessments have begun
- Teachers will be attending Seesaw professional development on October 27
- Self-regulation & appropriate social interactions are areas of focus for many children - we have been receiving amazing behavior tech. support

Gr.2

- The grade two students really enjoyed the Terry Fox event, we had a blast!
- Truth & Reconciliation week was well received by our students. We watched videos, read stories & used the resources provided by Neha, thank you!
- RTI is in its final planning phases, & students are enjoying new literacy games in the classroom. Daily 5 is underway in the grade 2 classrooms & the kids are really enjoying this way of working on literacy
- Kids are enjoying math games & stations in class as well, & we are starting to look at word problems to move toward situational problems
- Grade 2 students completed their first at home communication project. They really enjoyed presenting to their peers & learning more about their friends with this project

- The grade 2 classes had much fun planning & preparing our capsule de septembre for the school website. The grade 2's will share in the planning of these monthly capsules. 2 or 3 students from each class will get a turn each month to partake in the planning and presentation of this media project

Phys. Ed.:

- The leadership program is well under way. Cycle 1 students are teaching & animating recess games to the kindergarten students each recess morning. This gives the older student a chance to show caring leadership to the younger ones and opportunities for growth

8.6 Daycare

- Please refer to the link below for the Daycare Report
[Daycare Report](#)
- There is a possibility of having a Karate Program at Sherbrooke Academy Jr
- Taking place on Monday afternoons for an 8 week session
- 2 classes, one for K4 & K5 & one for grade 1 & 2
- Cost \$160
- Only offered to students who attend Daycare
- The addition of the Karate Program to the Daycare report was approved unanimously, via a motion moved by N. Fauteux, & seconded by S. Alt

9. Varia

- No varia was mentioned

10 Correspondence

- No correspondence was received

11 Next Meeting/Adjournment

- A motion to adjourn the meeting at 8:20 pm was approved unanimously; the date of the next governing board meeting Nov 16 at 6:30 pm

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

Approved _____
Principal

Approved _____
Governing Board Chair