



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday December 17, 2024

- Parent Reps:** Demetrios Hadjis, Stephanie Koury (H&S), Louise Lord, Denise Pereira, Kirsty Robertson, Amanda Rossi, Sean Smith
- Staff Reps:** Jackie Dunsmore, Meghan Edwards, Tanya Rudolph, Sarah Stets
- Principal:** Christine Donald
- Daycare:** Colleen Mullan
- Commissioner:** Marilyne Boyer

1. Welcome, & Call to Order

- The meeting was called to order at 6:35 pm

2. Land Acknowledgement [Land Acknowledgement](#)

- Land acknowledgement was recited by C. Donald

3. Adoption of the Agenda

- The agenda was approved unanimously, via a motion moved by & seconded by C. Mullan & seconded by D. Hadjis

4. Adoption of the Minutes from November 19, 2024 [Minutes](#)

- The minutes from the November 19, 2024 governing board meeting were approved unanimously, via a motion moved by T. Rudolph & seconded by M. Edwards

5. Public Question Period [Residences Burning Wood Near School](#)

- It was noticed that someone opposite Sherbrooke Academy Jr as well as 2-3 others on the west & south side of the school are burning wood, causing wood smoke to be blowing towards the school
- Do students/teachers smell wood smoke in the school yard or in the classrooms?
- Principal Donald & members of the staff have not noticed any smell of smoke in the school yard or in the classrooms, however it will be closely monitored

6. New Business

6.1 Proposed Daycare Budget

- The proposed daycare budget was presented & reviewed in detail [Daycare Budget and Field Trip Approval form.pdf](#)
- The proposed daycare budget was approved unanimously, via a motion moved by D. Hadjis & seconded by K. Robertson

6.2 Field Trip Approvals (School)

Turtle Class Visit to Sherbrooke Academy SR

[Turtle Class](#)

[Field Trip Form - Visit to SR](#)

- The turtle class has been invited to the senior school for a visit on December 18, 2024
- Transportation: walking
- Ratio: 1/4
- The Turtle Class visit to Sherbrooke Academy Sr was approved unanimously, via a motion moved by J. Dunsmore & seconded by T. Rudolph

Field Trip Approvals (Daycare)

Amusement Kids (in school event)

- Taking place on February 7, 2025
- 3D painting with students
- Cost: \$20 (in addition to the \$16 supervision fee, for a total of \$36)
- The Amusement Kids in school event was approved unanimously, via a motion moved by M. Edwards & seconded by A. Rossi

Funtropolis (Laval)

- Taking place on February 17, 2025
- Transportation: school bus
- Cost: \$16 (supervision fee)
- The Funtropolis field trip was approved unanimously, via a motion moved by T. Rudolph & seconded by M. Edwards

6.3 Fundraising Approvals (school/daycare)

- No school or daycare fundraising approvals were mentioned

6.4 School Open House

- Taking place on January 16, 8:30-9:30, 10:30-11:30, 17:30-19:30
- Parents/community are more than welcome to visit the school during those specified times

- Request has been given to SR for 10 student to come & help with this event
- Home & School will be on site to support & distribute snacks & beverages
- A photo booth will be set up for parents/students
- Raffle will be set up for Sherbrooke Academy Jr merchandise
- Information package will be given out to parents
- Advertisement for the Open House will be put on the Beaconsfield & Kirkland digital board

6.5 Daycare Recruitment Subcommittee - List of Local Daycares

(Daycares)

- Please review the list above & relay any comments/feedback back to D.Pereira
- M. McCarrick, the school secretary, will contact all local daycares to relay Open House information

6.6 Principal Selection Criteria

- More information to come at the January 2025 governing board meeting

6.7 Fundraisers & Licenses Fundraisers & Licenses

- We have received numerous questions concerning fundraisers (for example, raffles & bingos), especially when they require a licence from the Régie des alcools, des courses et des jeux (RACJ)
- Many regulations of the RACJ have been updated since 2022 which made it complicated to know if a licence is required & if so, which licence is needed for what activity
- Please refer to the link below for a new tool that was recently added to the RACJ website to help simplify the process

Licenses

- Please note that the tool is only available in French, but the Legal Department at the school board remains available to discuss the contemplated project & validate it with the law

7. Reports:

7.1 Home & School

- Please refer to the link below for the Home & School report
[Home & School](#)
- Home & School is requesting governing board approval for the following events:
 - Winter Carnival
 - Movie Matinee (more details on this event to be given at the January governing board meeting)
- The Winter Carnival as well as the Movie Matinee were both approved unanimously, via a motion moved by J. Dunsmore & seconded by T. Rudolph

7.2 LBPSB Parents Committee

- Please refer to the link below for the Parents Committee report
[Parents Committee](#)

7.3 LBPSB Commissioner

- Please refer to the link below for the Commissioners report
[Council of Commissioners](#)

7.4 Principal

- Please refer to the link below for the Principals report
[Principal](#)

7.5 Staff

- Please refer to the links below for the Staff reports
[Ms. Tania](#)
[Teachers](#)

7.6 SEED Report

- Please refer to the link below for the SEED report
[SEED](#)

8. Varia

- No varia was mentioned

9. Correspondence

- No correspondence was received

10. Next Meeting (if needed)

- The next governing board meeting will be taking place on January 21, 2025, 2024 on Zoom

11. Adjournment

- A motion to adjourn the meeting at 8:20 pm was approved unanimously, via a motion moved by J. Dunsmore & seconded by C. Mullan

Respectfully submitted by Sue Day

Approved _____

Christine Donald, Principal

Approved _____

D. Pereira, Governing Board Chair