



**SHERBROOKE ACADEMY JUNIOR**  
**Tentative Governing Board Minutes (to be approved by**  
**GB)**  
**Tuesday September 12, 2023**

- Parent Reps:** Navinta Dua, Demetrios Hadjis, Kirsty Robertson,  
Denise Pereira, Kristin Anderson
- Staff Reps:** Jacqueline Dunsmore, Tanya Rudolph, Megan Edwards,  
Sarah Stets
- Principal:** Laurence Assouline
- Daycare:** Jenna Karibian
- Community Rep:** Absent
- Commissioner:** Absent

- 1. Welcome, Call to Order**
  - The meeting was called to order at 6:32 p.m
- 2. Land Acknowledgement**
  - Land acknowledgement was recited by L. Assouline
- 3. Adoption of the Agenda**
  - The agenda was approved unanimously, via a motion moved by D. Pereira & seconded by D. Hadjis
- 4. Adoption of the Minutes From June 13, 2023**

- The minutes from the June 13, 2023 governing board meeting were approved unanimously, via a motion moved by K. Anderson & seconded by T. Rudolph

## 5. Public Question Period

- A question was received but it was a private matter. Laurence will meet with parents and address the concern

## 6. Introduction of members

## 7. New Business

### 7.1 Working together as a team: Adoption of [RULES OF INTERNAL PROCEDURES](#)

Motion to approve by J. Dunsmore, seconded by K. Robertson

### 7.2 Appointment of secretary

Sue Day was appointed. Approved unanimously

### 7.3 Election of Chair

Motion to approve Denise Pereira by K. Anderson, seconded by

N. Dua

### 7.4 Election of Vice-Chair

Demetrios Hadjis volunteered. Approved unanimously.

### 7.5 Election of LBPSB PR and PR Alternate

Decision was made at the AGA

LBPSB PR - K. Robertson

PR Alternate- D. Hadjis

### 7.6 Dates and times of meetings + in person or virtual (Chair)

*Oct 17, Nov 14, Dec 12 (ZOOM), Jan 16 (ZOOM)(if needed),*

*Feb 13 (ZOOM), Mar 19 (ZOOM), Apr 16 (if needed), May 14, Jun 11*

Dates and hybrid online/in person motion to approve by K.

Anderson, seconded by D. Pereira

### **7.7 Daycare Parent Committee**

Tabled to next meeting

### **7.8 Discussion: Community Representative**

Tabled to next meeting

### **7.9 Discussion: Commissioner Invitation to Governing board**

Motion to have a Commissioner (Marylin) at meetings approved by K. Anderson, seconded by D. Hadjis. Approved unanimously.

### **7.10 Approval of [Emergency Preparedness plan](#)**

Motion to approve by T. Rudolph. Seconded by D. Hadjis

### **7.11 Field trips and fundraisers**

- Review of fundraising [guidelines](#)
- Terry Fox Oct 11

Motion to approve by J. Karibian. Seconded by K. Anderson

- **SEED Ped days**

November 17th Woohoo: approved by J. Dunsmore.  
Seconded by K. Anderson.

November 25th Pop-up Paint: approved by K.  
Robertson. Seconded by N.Dua

**7.12: vote to have Home and School report presented at the beginning of the meeting as we don't have a rep from Home and school amongst the members.**

Approved unanimously

### **7.13 Vote to have a Senior school rep at our meetings**

Approved unanimously.

## **8. Business Arising**

None

## **9. Reports**

### **9.1 Home and School**

Please refer to their report [Presidents Report 2022-23 - Google Docs](#)

### **9.2 Principal**

Acknowledgements

- Staff for running a successful back to school
- Mme Jasmin for keeping up with social media posts (FB and school SeeSaw)
- Home and School for already participating in our school life: coffee and treats during AGA, welcome back coffee drive

School news:

- 3 K4 3 K5, 3 grade 1 and 3 grade 2: 12 homerooms
- Enrollment 195 students
- Separate recess in the morning (K and cycle one) / everyone together in pm from 2:10 to 2:30
- K am recess: organized game led by cycle one leadership class.
- Week of Sept 26: Truth and Reconciliation  
Assembly on Oct 2 and workshop with Sam Ojeda
- Sept 29 Attestation day
- Sep 26: picture Day
- We have a librarian Celina Ramos.
- Terry Fox Oct 11. Collaboration between 2 campuses  
We already had 1 fire drill practice. We will have 5 more fire drills practices and 1 lockdown practice

### 9.3 Teachers

#### K4

- The children are smoothly adjusting to the new school environment.
- Our focus is to establish the daily routine for our students.
- We are slowly starting to introduce the theme of the month: Apples!
- Next parental component: Pumpkin Patch activity at the end of October.

#### K5

- The children are getting used to the new classroom, routines, and expectations.
- We hosted our very first Open Door playtime where the

children visited each class for 20 minutes to go over rules and expectations of each class before exploring the toys and activities of the class. A great start!

- FIRST Friday dance was done! Due to the weather, it took place in the gym.
- We cannot wait to begin implementing the outdoors in our daily routine!

### **Grade 1:**

- We have been adjusting to new routines and grade 1 expectations & the transition seems to be going well!
- We have tweaked our reading program following the recent workshop from Dr. Gazith & have begun working on phonemic awareness activities.
- We have begun working on number sense, printing numbers and representing numbers.
- Students are enjoying exploring their new classroom and all of the various tools available to them as well as flexible seating options.

### **Grade 2:**

- Began working on our first "Enseignons à partir de la littérature jeunesse" writing response. Students had a great time imagining and writing about *qu'est-ce qui se passe dans la salle des profs !*
- Working on math numbers to 100 and *la représentation des nombres*.
- Students will be introduced to a math journal where they will journal about the concepts taught throughout the year in order to solidify their learning.
- Homework online begins this week on Seesaw !

**Phys. Ed.**

**Music**

- The students are making a smooth transition to the new school year.
- In K4 and K5 students sang getting to know you songs and played fun music games. We will continue to do movement and music games through the month of September.
- Grades 1 and 2 will be working on steady beat.

#### **ELA**

- Grade 1 students will begin practicing letter and sound recognition. Students will be introduced to the elements of a story (characters, setting, problem, solution).  
Grade 2 students will review letter and sound recognition.

Students will review elements of a story from grade 1.

#### **9.4 Daycare**

Welcome back!

- Our rates have gone up. SEED program from \$8.95 to \$9.20, lunch fees from \$2.50 to \$2.54 and our base for ped days from \$12.00 to \$15.75
- Thank you to Home and School for organizing all the fun activities after school as well as the hot lunches again.
- We had 25 K4/K5 students who registered to use the PM service on September 5th
- We will be using the Hophop app again as parents overall seem to enjoy the short wait for their children
- Currently we are at 127 students in our SEED program
- Merenda started today. Got past some hiccups but everyone had lunch.

#### **10. Varia**

None

#### **11. Correspondence**

None

#### **12. Next Meeting October 17th 2023/ Adjournment**

Motion to adjourn at 8:20pm approved by T. Rudolph. Seconded by N .Dua

Approved

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Laurence Assouline, Principal

Approved

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D. Pereira, Governing Board Chair

## **1. Consultation - Policy on School Daycare and Lunch Program and School and Continuing Education Fees Policy**

[Consultation](#)

[School Daycare and Lunch Program](#)

[School and Continuing Education](#)

## **2. Consultation - By-Law 9 - Complaint Process**

[Consultation](#)

[Complaint Process](#)

[Reform of Complaint Processing](#)

**Please review all consultation materials. Should you have questions, please send them to me ahead of our November meeting - thank you!**

## **3. Ped Day Change**

Jenna advised that the Pop-Up Paint Art Company Ped Day scheduled for November will be moved to January and the Break City Ped Day will take place in November instead. These have both been approved, this is simply advising the GB members of a change in the planned dates of these activities.

## **4. EDDI Training**

This [video](#) (20 mins):

- Is intended to be an awareness tool for GBs
- Walks the viewer through our EDDI journey and provides a common vocabulary to all
- Provides an overview of the **Commitment to EDDI** document
  - Explains our 4 pillars:
    - Pillar 1 – professional development
    - Pillar 2 – educational resources
    - Pillar 3 – regulations and policy
    - Pillar 4 – infrastructure
  - Explains the committees involved in this work

Have a great week!

Denise Pereira

SAJ GB Chair