



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday November 14, 2023

- Parent Reps:** Suzanne Alt (H&S), Kristin Anderson, Navinta Dua, Demetrios Hadjis, Denise Pereira (Chair), Kirsty Robertson
- Staff Reps:** Jacqueline Dunsmore, Meghan Edwards, Tanya Rudolph, Sarah Stets
- Principal:** Laurence Assouline
- Daycare:** Jenna Karibian
- Commissioner:** Marilyne Boyer

1. Welcome, & Call to Order

- The meeting was called to order at 6:39 p.m

2. Land Acknowledgement

- Land acknowledgement was recited

3. Adoption of the Agenda

- The agenda was approved unanimously, via a motion moved by N. Dua & seconded by D. Hadjis

4. Adoption of the Minutes From October 17, 2023 [Minutes](#)

- The minutes from the October 17, 2023 governing board meeting were approved unanimously, via a motion moved by J. Karibian & seconded by T. Rudolph

5. Public Question Period

- No questions were received

6. New Business

6.1 Home & School Report

- Please refer to the link below for the Home & School report
[Home & School Report Nov 2023](#)

Fundraising Approvals- Christmas Bazaar (bringing both campuses together)

- Taking place on Friday December 8 2023
- Volunteers are needed; an email will be sent out soon
- We will need volunteers to pre wrap as well as to help out on that day
- The Christmas Bazaar was approved unanimously, via a motion moved by K. Anderson & seconded by J. Karibian

6.2 School Budget

- Postponed

6.3 Field Trip Approvals (School)

École du Cirque (Update)

- Cost of this field trip per student is now \$35 instead of \$45 per student (which had been previously approved by the governing board)

Bois de Liesse: Fou d'l Neige - (K4-Grade 2)

- Please refer to the link below for more detailed information
[Bois de Liesse - Fou d'L Neige](#)
- Taking place on January 16 & January 23 2024
- K4 & K5: January 16 2024
- Grade 1 & 2: January 23 2024
- Transportation: school bus
- Cost: free to parents
- The Bois de Liesse Fou d'l Neige field trip was approved unanimously, via a motion moved by K. Anderson & seconded by M. Edwards

Bois de Liesse: Becs et Plumes (Grade 1 & 2)

- Please refer to the link below for more detailed information
[Bois de Liesse - Becs et Plumes](#)
- Taking place on April 30 2024
- Transportation: school bus
- Cost: \$20
- The Bois de Liesse Becs et Plumes field trip was approved unanimously, via a motion moved by N. Dua & seconded by S. Stets

Bois de Liesse: Insectes en Action (K4 & K5)

- Please refer to the link below for more detailed information
[Bois de Liesse - Insectes en Action](#)
- Taking place on May 28 2024
- Transportation: school bus
- Cost: \$20
- The Bois de Liesse Insecter en Action field trip was approved unanimously, via a motion moved by K. Anderson & seconded by J. Karibian

Daycare Approvals

Cabaret Kids

- Taking place on April 29 2024 (ped day)
- Cost: \$7 for activity, \$24.75 total cost per student
- The Cabaret Kids ped day activity was approved unanimously, via a motion moved by K. Anderson & seconded by N. Dua

6.4 Fundraising Approvals (School)

Guignolée

- Please refer to the link below for more detailed information
[Guignolee 2023-2024 Fund-Raising Request Form](#)
- Donations will be collected for the West Island Mission
- December 14 2023: food donation during the holiday concert
- December 20 202: monetary donation, caroling & cookie sale
- The Guignolée fundraiser was approved unanimously, via a motion moved by T. Rudolph & seconded by M. Edwards

Holiday Baskets

- Please refer to the link below for more detailed information
[2023 Holiday Basket Fund-Raising Request Form](#)
- Monetary donations to SA fund via PEF for SA families in need
- Start date: November 29 - December 15 2023
- The Holiday Baskets fundraiser was approved unanimously, via a motion moved by N. Dua & seconded by D. Hadjis

Be a Santa to a Senior

- Please refer to the link below for more detailed information
[Elves for Seniors](#)
- Purpose of fundraiser: to bring Christmas cheer to our local seniors so that they can remember that they're not forgotten
- We would like to kick off the event on Monday November 27 2023 in order to collect funds that week & culminate the week with a whole school pajama day on Friday December 1 2023
- We are seeking approval for school wide pajama day to raise money for the purchase of gifts for seniors
- The Elves for Seniors fundraiser was approved unanimously, via a motion moved by N. Dua & seconded by J. Karibian

PEF

- Please refer to the link below for more detailed information
[2023-2024 PEF Fund-Raising Request Form](#)
- Purpose of fundraiser: donation to PEF
- Taking place on November 10 2023
- Students are to wear a jersey to show off their LBPSB pride
- The PEF fundraiser was approved unanimously, via a motion moved by M. Edwards & seconded by T. Rudolph

Remembrance Day

- Monetary donations that were collected were donated to the local Canadian Legion
- The Remembrance Day fundraiser was approved unanimously, via a motion moved by M. Edwards & seconded by N. Dua

6.5 Services Contracts

Miss Alessandra/Miss Sophie - Francisation

- The Quebec government provides a subsidy for the school to be able to offer additional language instruction for recent immigrants (from other countries or other provinces) who do not speak French or whose French language is weak; this extra instruction is offered outside of the regular timetable
- Sessions will be taking place Tuesday mornings for a total of 3 hours a week

Miss Rose: Organized Sports at Recess (Daily)

- This initiative will be taking place throughout the school year

6.6 Holiday Concert (Information)

- Taking place on December 14 2023 beginning at 8:45 am
- Theme: Four Seasons

7. Business Arising

7.1. Community Representative

- This topic will be a standing item on the governing board agenda
- D. Pereira will contact Mr. Moss to see if he would be interested in being the Community Representative again for the 2023-2024 school year

7.2 LBPSB Consultations

- Commitment to Success ([1,2](#))
- Enrollment Criteria Policy ([1,2](#))
- By-Law 9 - Complaint Process ([1,2,3](#))
- Policy on School Daycare & Lunch Program/School & Continuing Education Fees Policy ([1,2,3](#))
- J. Karibian has reviewed the School Daycare & Lunch Program consultation, many mistakes were found; for this reason, D. Pereira will submit a governing board response for this consultation
- It was decided by the governing board that no comments will be submitted for the Commitment to Success, Enrollment Criteria Policy as well as the By-Law 9 - Complaint Process

8. Reports

8.1 LBPSB Parents Committee

- Please refer to the link below for the Parents Committee report
[PC Report - October 19 2023](#)

8.2 SAS GB Rep

- Winter coat drive will be taking place until November 29 2023
- All winter coat donations will be given to Sun Youth
- The SAS Librarian has resigned; currently looking for parent volunteers
- Many lunch activities are taking place
- Looking to start a Homework Club as well as a Stay Safe Red Cross Program

8.3 Community Rep

- No rep attended the meeting therefore no report was given

8.4 Commissioner

[Summary - Council of Commissioners - Oct 31 2023](#)

8.5 Principal

- Please refer to the link below for the Principal's report
[Principal report Nov 2023](#)

8.6 Staff

- Please refer to the link below for the Teachers report
[Teachers](#)

8.7 Daycare

- Our Biodome ped day is coming up this Friday & we have 70 students registered to attend
- Our next ped day is going to be Break City as the Pop-up Art company was not available on the 24th anymore. We have 54 students registered. The senior school will be walking to us
- We have begun our program planning. Parents can see what their child is doing when they pick them up after school. All lesson plans are posted on the wall in front of the lost and found
- Moving TCBY on to the Friday instead of the Wednesday has been much better. The students have time to eat it now

9. Varia

- No varia was mentioned

10 Correspondence

- No correspondence was mentioned

11. Next Meeting/Adjournment

- A motion to adjourn the meeting at 8:30 pm was approved unanimously; the date of the next governing board meeting is December 12 @ 6:30 pm (virtual)

Respectfully submitted by Sue Day

Approved

Laurence Assouline, Principal

Approved

D. Pereira, Governing Board Chair