

SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday December 19, 2023

Parent Reps: Monica Boulos, Kirsty Robertson, Demetrios Hadjis, Navinta Dua, Denise Pereira (Chair)

Staff Reps: Meghan Edwards, Jacqueline Dunsmore, Tanya Rudolph , Sarah Stets

Principal: Laurence Assouline

SEED: Jenna Karibian

Commissioner: Marilyne Boyer

1. Welcome, Call to Order
 - The meeting was called to order 6:37 pm
2. Land Acknowledgement
 - Land acknowledgement was recited by D. Hadjis.
3. Adoption of the Agenda
 - The agenda was passed unanimously via motion moved by N. Dua and seconded by J. Karibian.
4. Adoption of Minutes from November 14, 2023
 - The minutes from the November 14, 2023 governing board meeting were approved unanimously, via a motion moved by T. Rudolph and seconded by K. Robertson.
5. Public question period
 - Question received from Stephanie Khoury: Concerns regarding photographer being disorganized. Mme Assouline: will address organizational issues for next year. Contract is year to year.
6. New Business
 - (7.1 H&S Report):
 - chicken fundraiser 3,671.00\$; profits approx. \$500.00. Will do it again in spring and hopefully will be more popular. May have different meats available.
 - Auction & raffle: ended Dec. 4th. Raised \$8,370.00 auction and \$1,790.00 raffle; total almost \$10,000.00.
 - Kids Bazaar Dec. 7th. Successful. Compensated for last year's loss. Excess was donated to group home and teachers.
 - H&S purchased an orchid and cards after recent losses in families of Mme Dunsmore and Mr. Gill.

- After school activities ended in December. Special note: split up k4/k5 45 mins + gr1 gr2 1 hour so there can be fewer children. Sessions held Tuesdays and Wednesdays.
- Adding Sport Life: will be added for Senior and Junior at a cost of \$200.00 for 8 weeks. Every sport will be played each week with playoffs at end.
- Survey will be sent out to parents of all students (those who did and did not participate in activities) for future improvements.
- H&S paid for bagpiper for Remembrance Day, as well as to provide chili to teachers on strike.
- Feb. 3, 2024: winter carnival will be organized at Windermere; April 2024 movie night at Colisee Kirkland will be organized. Craft fair will be pushed as too many activities in December.
- Votes: 1-Change of pricing of hip hop k4/k5 & daycare from \$200.00 to \$180.00 and to reduce session time to 45 mins. Motion moved by M. Boulos and seconded by K. Robertson. Approved unanimously. 2-Add SportLife at a cost of \$200.00 for 8 weeks at Senior & Junior; \$20.00 of this will go to H&S. Motioned by T. Rudolph, seconded by S. Stets and approved unanimously. 3-Winter carnival scheduled for Feb. 3, 2024; has been fully funded. Motion moved by J. Dunsmore and seconded by N. Dua; unanimously approved.

Fundraising Approvals

- 6.1 School Budget
 - Confidential document. Operating Basic allocation: based on population of school. On Sept. 30th: 195 students with 25 K4 students.
 - Will not have a surplus; will revert to school board.
 - Operating budget: \$36,605 for 2023-2024.
 - Capital allocation – Funds which may only be used on capital. Very specific as to how money can be spent. Ex. Furniture but not a painting. During previous school year, 15 new ipads were purchased as well as Chromebooks; slowly replacing smart boards with smart tvs.
 - The school budget was approved unanimously via motion by N. Dua and seconded by T. Rudolph.
- 6.2. ABAV Plan approval
 - Presentation of highlights re: comments received: Definition of bullying and definition of violence.
 - Pg. 5 of doc: no data to corroborate what is seen because it is a junior school. No surveys taken for students to record perceptions of students of what is happening in school.
 - Need evidence-based corroboration. Consequently, data will be based on behavioral slips. T. Rudolph and J. Karibian will be frontline to evaluate conflict in school. Believe that zone of regulation needs to be taught; emotional education.

- Behaviours shall be evaluated on expected vs. not expected. If severity in behaviour detected, behaviour slip will be sent home to parents. Used for violent behaviour or bullying behaviour. Mostly seen during unstructured time (ex. Transition time (going from class to class)) or free time in classroom.
 - Comment/input from K. Robertson: strategies should be published as effective in the research. Emphasis should be on preventative work which needs to be completed. Done as replacement behaviour is not sufficiently taught; recommendation that role playing and modeling be used to defuse situation.
 - Requested strategies are available in virtual classroom; request made to include same in AVAB document.
 - Comment from M. Boulos: Students can always go to T. Rudolph's class should they require emotional regulation.
 - Parents will be advised by email of ABAV plan.
 - Comment from M. Boulos: moments of conflict should be used as teachable moments and emphasis should be placed to work as a team with parents. If SAJ parents are not well versed with these concepts, workshop for parents previously stopped due to covid may be reopened. LBPSB has resources available for Social Emotional Learning, as well as very useful tool in T. Rudolph's virtual classroom.
 - Comment from M. Boyer: confidentiality section might benefit from following senior campus model as to which infos will be shared.
 - ABAV will be approved by email in order to take into account SEL preventative requirements as well as confidentiality concerns. Will also be reviewed in the spring.
- Extension of meeting to 8:45 p.m. unanimously approved via motion moved by D. Hadjis and seconded by N. Dua.
- 6.3. Consent to conduct a survey research project
 - Reminder to verify whether personal identifying information would be included in survey.
 - The consent to conduct a survey research project was unanimously approved via motion moved by D. Perreira and seconded by J. Karibian.
- 6.4. Field trip approvals
 - none
- 6.5. Fundraising Approvals
 - a) Grad: Felix and Norton cookies, will take place end of January. Bad monkey, will take place mid-March to end of Easter break.
 - i)Grad (Felix and Norton cookies) was approved unanimously via motion moved by N. Dua and seconded by J. Karibian.
 - ii)Grad (Bad Monkey) was approved unanimously via motion moved by M. Edwards & J. Karibian.

b) School: i) Scholastic Book Fair: Book fair will pertain to French language books and run by volunteers. Similar event regarding English language books will take place in March.

- The book fair was approved unanimously via motion moved by J. Karibian and seconded by T. Rudolph.

- 6.6. School open house
 - Shall take place on January 18, 2024 from 8:30 a.m.-10:00 a.m. (led by students), 5:30 p.m.-7:00 p.m. ;
 - mail merge will be used.
- 6.7 Daycare Recruitment Subcommittee
 - D. Pereira identified that she would be happy to be responsible for sending information for upcoming Open House to local daycares in early January
 - L. Assouline confirmed that she will provide updated school flyer
- 6.8. Principal Selection Criteria
 - Deadline is March 15th. Will be reviewed during January meeting.

7. Reports

- 7.2 LBPSB Parent Committee:
 - Nov. 16th meeting: 2 part meeting. 1st: general meeting – 2nd: break out rooms with regional directors. Numerous questions from the public mostly about high schools (ex. Uniform suppliers, damage to regional school PCHS, replacement of integration aide.)
 - Commitment to success plan was voted and approved, as well as enrollment criteria and daycare fees.
- 7.3 SAS GB Rep:
 - N. Dua: SAS received \$6,000.00 grant to keep kids active, ex. ski gear.
 - Homework club will start with 10 week duration; teachers will decide which students require it.
 - Will have SPVM socio comms officers visit in spring to give presentations (ex. cyberbullying, internet safety.)
 - Surveys for anti-bullying will be distributed; Grade 4 to 6 but SAS wants to include grade 3s to give them a voice. Will start a kindness campaign in January – “boite a bon coup”. Students expressed anxiety and not feeling safe in their environment due to bullying.
 - Red cross project: babysitting course March 16th. \$80.00-\$100.00 for course. Stay safe course April ½ day course.
- 7.4 Community Rep

- Mr. Moss was absent from the meeting therefore no report was submitted.
- 7.5 LBPSB Commissioner
 - enrollment criteria policy is now in effect, adopted during November meeting. All updated policies are available on website.
- 7.6 Principal
 - Acknowledgement of H&S support, as funds raised by them revert to SAJ. Additional acknowledgement for support provided during strike.
 - Vancouver professional development: Pertained to outdoor education and involvement of grandparents to share intergenerational knowledge.
 - New business: new librarian will be on site every Thursday morning.
 - New grant funds received re: Réussite Autochtone et réconciliation. Funds shall be used to create murals outside school with indigenous artists. Storytelling regarding this subject will also be shared.
 - SAJ & SAS: PLO grant received to introduce 3rd language to school free of charge (Italian or Spanish.)
- 7.7. Staff
 - K4/K5: parents enjoy being part of daily play environment. K5: theme of colour was well received. Bazaar was also successful. Made cookies for guignolee event and cards for seniors.
 - Grade 1: delivered cards to neighbourhoods, will be doing carolling and learning poems. Presentation during assembly re: kindness, present virtue of kindness. Expected and unexpected behaviours. Addition and subtraction strategies; doing geometry. Started situations problems. Holiday themed vocabulary, improvement to fine motor skills (i.e. writing). Significant improvement observed from September to December.
 - Grade 2: Guignolee, practicing songs, elves for seniors fundraiser. Cards and wrapping prepared. Advertised pajama day. Theme 2 test in math and French, term, reflections for term 2 goals. Students greatly enjoyed Bazaar. Have been working with K classes for reading with kids.
 - T. Rudolph: Sensory stations groups with students. In the new year, there will be regular yoga classes.
- 7.8. SEED
 - Approval requested to close SEED ½ earlier than scheduled time during open house for logistics purposes. Unanimously approved via motion moved by J. Dunsmore and seconded by T. Rudolph.
 - Biodome excursion was attended by 68 students with very good feedback. H&S donations were useful.
 - Break city event: fully attended by students.
 - After school forest play based on Vancouver prof. development has been incorporated.
 - Next scheduled ped day will feature Pop Up paint (paint canvassed shoes in January.)
 - Ms. Mina (les elephants) and Ms. Britney (K4 educator) are new educators for SEED.

8. Varia

- None

9. Correspondence

- None

10. Next meeting (February 13, 2024.) Virtual.

11. Adjournment

- A motion to adjourn the meeting at 8:30 pm was approved unanimously via motion moved by J. Karibian and seconded by S. Stets.