



SHERBROOKE ACADEMY JUNIOR
Tentative Governing Board Minutes (to be approved by GB)
Tuesday September 17, 2024

Parent Reps: Louise Lord, Amanda Rossi, Demetrios Hadjis, Denise Pereira ,
Kirsty Robertson

Staff Reps: Claudia De Felice, Tanya Rudolph, Sarah Stets , Meghan Edwards

Principal: Christine Donald

Daycare: Colleen Mullan

Commissioner: Marilyne Boyer

1. Welcome, & Call to Order

- The meeting was called to order at 18:33

2. Land Acknowledgement [Land Acknowledgement](#)

- Land acknowledgement was recited by K. Robertson

3. Adoption of the Agenda

- The agenda was approved unanimously, via a motion moved by D. Pereira & seconded by C. Mullan, passes unanimously.

4. Adoption of the Minutes From June 11, 2024 [Minutes](#)

- The minutes from the June 11, 2024 governing board meeting were approved unanimously, via a motion moved by T. Rudolph & seconded by S. Stets, passes unanimously.

5. Public Question Period

- No public attended the meeting, therefore no questions were asked

6. Introduction of members

- Each person introduced themselves

7.1 Working together as a team: Adoption of rules of internal procedures

Approved by via a motion moved by D. Hadjis & seconded by Claudia De Felice, passes unanimously

7.2 Appointment of secretary

- Sue Day from the school board will be approached to see if she wants to continue to take our minutes for the school year
- Approved via a motion moved by M. Edwards seconded by D. Pereira, passes unanimously.

7.3 Election of Chair

D.Pereira was nominated as chair for this year and she accepted A motion was put forth by A. Rossy and seconded by L. Lord, passes unanimously.

7.4 Election of Vice-Chair

D. Hadjis was Vice chair last year and puts forth his interest. A Motion by K. Robertson to adopt his position and seconded by D. Pereira passes unanimously.

7.5 Election of LBPSB PR and PR alternate

D. Hadjis was appointed Parent Representative and K. Robertson appointed alternate at the AGA

7.6 Dates and Times of GB meetings:

- April 15 not 18 (as was written on the agenda).
- 6:30 start time was approved via a motion moved by C. Mullan and A. Rossi, passes unanimously
- In person or virtual meetings: keep December through March as virtual. This was approved via a motion moved by T. Rudolph and S. Stets, none opposed, passes unanimously

7.7 Daycare Parent committee

A motion to not have this committee put forth by K. Robertson seconded by C. Mullan, passes unanimously.

7.8 Discussion: Community Representative :

The board has chosen to contact the following people to see if they are interested

- We will ask Madame Annie, the crossing guard (C. Donaldson)
- Peggy Alexopoulos (D. Pereira)
- Mr. Killins the police officer (T. Rudolph)

7.9 Discussion: Commissioner Invitation to Governing Board

- This is M. Boyer's last meeting, as elections will be held in November. Election period begins on 20th of September, with elections being on November 3rd, 2024.
- A motion to invite M. Boyer at our meetings was put forth by D. Pereira and seconded by C. Mullan, passes unanimously.

7.10 Approval of Emergency Preparedness Plan

- Small clarification on Page 5 to correct the sentence about the chalet
- A motion to approve the document was put forth by K. Robertson and seconded by D. Pereira, passes unanimously

7.11 Field Trips and fundraisers

- Terry Fox Oct 16 : 1pm-2pm, senior will be coming to junior, both physical education teachers are collaborating. Fundraising cure for cancer campaign using a link that will be sent out to parents. Goal to raise 4000\$ at junior campus. Kick off assembly on October 2nd.

A motion to approve the event was moved by T. Rudolph and M. Edwards, passes unanimously

- Review of fundraising guidelines: no changes or modifications

8. Business arising

- Blanket approval is requested from the board in order to leave the school and go to the park (Heights park) or outdoor classroom outside of the schoolyard (under 1.5 km). A motion passed at the June 11, 2024 to approve this. C. Donaldson will verify the radius and locations. This will be tabled until the next meeting.

9. Reports:

See copy of reports [here](#)

9.1 Home and School

- Halloween activity already approved by GB. Motion to approve event put forward by M. Edwards seconded by C. Mullan, passes unanimously

9.2 Principal

- Please refer to report

9.3 Teachers

- Please refer to report

9.4 Daycare

- Please refer to report

9.5 Commissioners report:

- Just had council meeting, voted in the budget, which is balanced
- Approved C. Donald's permanency as principal
- Approved the EDDI policy, which is available on the website

10. Varia

- C. Mullan brings up an inquiry regarding providing food to students in other LBPSB schools whose students are in need of food. Potential school wide initiative, gift cards not wanted, mostly nonperishable food. C. Donald will inquire about this. We will vote on this at the next GB meeting.
- An issue was brought forward by K. Robertson concerning a bus driver on bus number 30. The driver becomes verbally aggressive with the students and abruptly stops the bus during the route. C.Donald is aware of the issue and is building a case, speaking with the driver, the transportation company as well as Ms. Dane. She requests parents to write her an email with concerns.
- D. Pereira brought up an issue concerning pizza lunches and types of pizza . What is the process? Larger pizzas are delivered and organized by class, if child not there they are placed in Ziplocs in the fridge for the next day. However, this was not the case for the first day, as there was too much cheese pizza. The first day was a bit chaotic.

11. Correspondance

No correspondance has been received.

12. Adjournment

- A motion to adjourn the meeting at 8:02 pm was approved unanimously via a motion put forth by C. Mullan and T. Rudolph; the date of the next governing board meeting is October 15, 2024 in person.

Respectfully submitted by Kirsty Robertson

Approved

Christine Donald, Principal

Approved

D. Pereira, Governing Board Chair